

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
April 11, 2019**

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**# 1 CALL TO ORDER**

The meeting was called to order by Chairman Tuso at 6:30 p.m.

**# 2 ROLL CALL**

**DIRECTORS PRESENT**

Bleier, Graydon, Rugg, Talso, Tuso

**DIRECTORS ABSENT**

None

**STAFF PRESENT**

Chief Dale, Battalion Chief Robinson, Captain Phillips, Captain Rojas and Karyn Abshire, Clerk

**#3 PUBLIC EXPRESSION**

None

**#4 MINUTES**

The minutes of the March 14, 2019 were approved as written, noting 1 typo, which had been corrected by the Clerk in #10 Good of the Department regarding employees passing probation and becoming permanent employees. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None, Abstain: None; Absent: None

**#5 BUDGET REVIEW**

a. Budget Report. As of 03/31/19, \$ 647,561.01 has been expended and \$ 580,433.32 in revenue has been received. General Fund balance as of 03/31/19 is \$541,925.62. The Equipment Trust Fund Balance as of 01/31/19 is \$ 75,119.95.

After questions the report was accepted as presented

**#6 CHIEFS REPORT**

a. Monthly Report.

Report given by Chief Dale

Report of Incidents - The report was accepted as presented.

Chief Dale noted that medical aid calls for the month of March were up. There has been a lot of construction action at the Coyote Valley Casino and hotel projects and he reported that the hotel will 4 stories with the ground floor dedicated to meeting rooms and offices. He reported that refurbishment on #6245 will begin on Monday, #6283 will be getting new tires, #6288 will be going to the Ukiah City Yard for routine maintenance, #6291 is back in service – broken axel has been repaired, #6200 will have the radio console and additional waring lights installed within the next month, #6261 will have the push bumper and winch installed before the end of the fiscal year.

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**#7 VOLUNTEERS REPORT**

- a. Report given by Chief Dale, Battalion Chief Robinson, Captain Phillips, Captain Rojas. ICS 100 training was given. The Volunteers have completed the storage room in the Sugar Shack building. The Mutual Aid system with the surrounding fire districts/departments is working well. The residential fire last week was a good example – Ukiah Valley Fire Authority and Potter Valley Fire both had a good response of man power.
- b. Explorers – Are purchasing gear lockers to be installed in the Sugar Shack equipment room.

**#8 COMMITTEE REPORTS**

- a. Policy & Procedures Committee – No meeting
- b. Strategic Planning Committee – Met and reviewed a draft, will be meeting again, a draft document was handed out.
- c. Budget Committee –Met prior April 3 and will be meeting again on May 1.

**#9 DIRECTORS REPORTS**

- a. Mendocino County Fire Districts Association. – No meeting in March
- b. Other reports – None

**#10 GOOD OF THE DEPARTMENT**

- a. The Captain Rojas led a preschool tour of the firehouse. Captain Phillips and several Volunteers and Explorers took #6288 and #6230 to the AWANA meeting at Redwood Valley Community Church to give the kids a close up look at fire apparatus.

**#11 OLD BUSINESS**

- a. None

**#12 NEW BUSINESS**

- a. Water Tender Purchase – Discussion/Action  
Questions/Discussion on the need to purchase a new water tender, where funding/financing would come from. Motion made by Director Rugg to authorize Chief Dale to expend up to \$200,000.00 for the purchase of a new water tender after procuring the required 3 bids. Seconded by Director Talso. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tusso; Nays: None, Abstain: None; Absent: None
- b. District Commitment Towards Community Emergency Notification – Discussion/Action  
Motion made by Director Bleier to authorize Chairman Tusso to a sign letter to CalOES stating the commitment of the District towards the purchase of sirens. Seconded by Director Rugg. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tusso; Nays: None, Abstain: None; Absent: None

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Motion made by Director Rugg to authorize Chairman Tuso to sign a letter to CalOES stating the commitment of the District towards the annual maintenance of sirens. Seconded by Director Bleier. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None, Abstain: None; Absent: None

**#13 CLOSED SESSION**

a. None

**#14 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 8:20pm

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James Tuso, Chairman

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Karyn Abshire, Clerk