



REDWOOD VALLEY-CALPELLA FIRE DISTRICT

Delbert Phelps Fire House
8481 East Road
Redwood Valley CA 95470
Phone: 707-485-8121

www.redwoodvalleycalpellafire.org

BOARD OF DIRECTORS

Joe Cooper

Stephanie Dunken

Ryan Mayfield

Russel Odell

James Tuso

REGULAR MEETING AGENDA

Thursday, January 8, 2026 at 6:00PM

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Jessica Keizer, Board Clerk, for immediate consideration.

1. Opening Business

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of November 13, 2025

4.2 Minutes: Approve Special Board Meeting Minutes of December 18, 2025

4.3 Payroll: Approve Payroll 22,23,24 and 25 in the amount of: \$95,518.72

4.4 Expenditures: Approve Expenditures for November and December in the Amount of:

General Fund with CalCard Details: \$74,690.58

5. **Special Order of the Day**
 - 5.1 Promotional and Badge Pinning Ceremony
6. **Discussion Items –**
 - 6.1 Future Goal Setting with the Fire Chief
 - 6.2 PG&E Settlement Funds Update
7. **Action Items – Discussion/Action**
 - 7.1 Review and Approve Outdoor Warning Siren Policy – Draft Operating Procedure (OPM 3.24) – Discussion/Action
 - 7.2 Review and Approve Request to Allocate Remaining PG&E Funds for Modular Trailer and Training - Discussion/Action
 - 7.3 Establish a Budget Committee and Set a Meeting for Mid-Year Budget Adjustment.– Discussion/Action
8. **Board of Directors and Administrative Reports – Information/Discussion**

(No action will be taken on any questions raised by the Board at this time.)

 - 8.1 Board of Directors Report
Human Resources Committee (Ad Hoc – Dunken and Odell)
 - 8.2 Fire Chief Report
 - 8.3 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)
 - 8.4 Volunteer Association Report
9. **Correspondence – Information**
10. **Request for Future Agenda Items**
11. **Closed Session: Government Code §54957**
 - 11.1 Fire Chief Performance Review: Government Code §54957.(b)(1)
12. **Open Session**
 - 12.1 Report on Closed Session: Government Code §54957.1
13. **Adjournment**

Next Regularly Scheduled Board Meeting
Thursday, February 12, 2025 at 6 p.m.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES
November 13, 2025**

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1. Opening Business

1.1 Call to Order

The meeting was called to order by Chair Dunken at 6:00 PM.

1.2 Pledge of Allegiance and Moment of Silence.

1.3 Roll Call

AB Director Cooper X Chair Dunken X Director Mayfield X Director Odell X Director Tuso

Director Cooper was absent.

Staff present: Fire Chief Creel, Acting FAE Lomax and Jessica Keizer.

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2)

Chair Dunken made a request to add a closed session for the purpose of discussion of the Fire Chief Evaluation.

A motion was made by Director Mayfield and seconded by Director Tuso to add a closed session for the purpose of conducting an evaluation of the Fire Chief.

Ayes: Mayfield, Odell, Tuso, Dunken

Noes:

Absent: Cooper

Abstain:

Motion passes



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES
November 13, 2025**

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4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of October 9, 2025

4.2 Payroll: Approve Payroll 20 and 21 in the amount of: \$45,330.66

4.3 None

4.4 Expenditures: Approve Expenditures for October in the Amount of:

General Fund with CalCard Details: \$124,585.80

Director Tusso made a motion, seconded by Director Mayfield, to approve the consent calendar.

Ayes: Mayfield, Odell, Tusso, Dunken

Noes:

Absent: Cooper

Abstain:

Motion passes

5. Special Order of the Day

5.1 Swearing In and Badge Pinning for Fire Chief Marty Creel

A brief introduction was made of the newly hired Fire Chief for RVCFD. Chief Creel then recited the Fire Chief Oath and was pinned as Fire Chief.

6. Action Items – Discussion/Action

6.1 Approve a Resolution Amending the Signature List for Authorizing the Disbursement of Funds from the Savings Bank of Mendocino County- Discussion/Action

With the change of a Board Member and the new incoming Fire Chief a need arises to change the signers on the Bank Account at Savings Bank of Mendocino County.

Director Tusso made a motion, seconded by Director Odell, to approve Resolution 2025-06 amending the signature list.

Ayes: Mayfield, Odell, Tusso, Dunken

Noes:

Absent: Cooper

Abstain:

Motion passes



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
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6.2 Approve a Resolution Amending the Signature List for Authorizing the Disbursement of Claims by the County of Mendocino - Discussion/Action

With the change of a Board Member and the new incoming Fire Chief a need arises to change the signers on the signature list at the County of Mendocino County.

Director Tusso made a motion, seconded by Director Odell, to approve Resolution 2025-07 amending the signature list.

- Ayes: Mayfield, Odell, Tusso, Dunken**
- Noes:**
- Absent: Cooper**
- Abstain:**
- Motion passes**

6.3 Review and Approve the County of Mendocino Fire Agency Funding Agreement for the Allocation of Measure P, Measure D and Proposition 172 Revenues for Quarter 4 of Fiscal Year 2024-2025-Discussion/Action

Measure P =	\$71,454.64
Measure D (TOT) =	\$ 9,444.30
Proposition 172 =	\$ 6,375.63

County of Mendocino Fire Agency Funding Agreement EO-26-78 was reviewed.

Director Mayfield made a motion, seconded by Director Odell, to approve County of Mendocino Fire Agency Funding Agreement EO-26-78.

- Ayes: Mayfield, Odell, Tusso, Dunken**
- Noes:**
- Absent: Cooper**
- Abstain:**
- Motion passes**

6.4 Approve a Resolution Approving the Department of Forestry and Fire Protection (CAL FIRE) Agreement #7FG25095 (Volunteer Fire Capacity) Grant not to exceed \$12,500.00, Authorizing the Board Chair to Sign and Execute the Agreement and any Amendments and Authorizing the Fire Chief to Purchase Seven Portable Radios with Accessories and Twenty Radio Pagers with Accessories Once the Agreement is Signed by CAL FIRE – Discussion/Action

VFC Agreement #7FG25095 was reviewed. Based on the grant project total (\$25,000.00) CAL FIRE will be issuing \$12,500.00. After obtaining current quotes the project total is \$28,412.37 going over the original



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
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\$25,000.00 estimated project total. The cost to the District to purchase the new radios and pagers is \$15,912.37 in addition to the \$12,500.00 grant funds.

Director Odell made a motion, seconded by Director Tuso to approve the project overage of \$3,412.37 in addition to the \$12,500.00 and approve resolution 2025-08 regarding the Department of Forestry and Fire Protection (CAL FIRE) Agreement #7FG25095 (Volunteer Fire Capacity) Grant not to exceed \$12,500.00, Authorizing the Board Chair to Sign and Execute the Agreement and any Amendments and Authorizing the Fire Chief to Purchase Seven Portable Radios with Accessories and Twenty Radio Pagers with Accessories Once the Agreement is Signed by CAL FIRE.

Ayes: Mayfield, Odell, Tuso, Dunken

Noes:

Absent: Cooper

Abstain:

Motion passes

6.5 Review and Approve the County of Mendocino 2017 PG&E Settlement Funds Grant in the Amount of \$360,000, to Purchase a Replacement Light Rescue Unit and Rescue Equipment - Discussion/Action

County of Mendocino 2017 PG&E settlement funds grant contract EO-26-86 in the Amount of \$360,000 was reviewed.

Director Tuso made a motion, seconded by Director Odell, to approve County of Mendocino 2017 PG&E settlement funds grant contract EO-26-86 in the amount of \$360,000.

Ayes: Mayfield, Odell, Tuso, Dunken

Noes:

Absent: Cooper

Abstain:

Motion passes

6.6 Review and Approve Outdoor Warning Siren – Operating Procedure (OPM 3.24) – Discussion/Action

The Board discussed the policy and were presented with an email from legal counsel regarding the proposed operating procedure. Fire Chief Creel said he would like the chance to review the situation before decisions are made and the Board agreed.

Public input from Dolly Riley stated that she was advocating for the siren use and felt that the District should be concerned with the liability for NOT sounding the siren. Audience member Gizmo Henderson spoke about his desire that the Valley have an early warning system in place.



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BOARD OF DIRECTORS REGULAR MEETING
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November 13, 2025**

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It was decided this item would be tabled until the new Chief had a chance to review it and speak with the other emergency personnel from agencies also involved.

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Fire Chief Report

RVCFD responded to 78 incidents in October including 1 fire. October training included over the bank rope rescue and auto extrication.

Currently we have 4 career staff, 22 Volunteers and 4 Explorers.

Engine 6270 was sold for a net of \$89,100.00

Engine 6283 has been listed with Brinlee Mountain Fire Apparatus for \$59,000.00

7.2 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)

Fire Marshal- Fire Marshal Keizer reported that he will be working with the new Fire Chief on a new permitting software and the current status of burn permits.

Training Officer- Training Officer BC Ebert reported that RVCFD has been working on rope rescue over the bank training. Ropes and haul systems/line over the bank drills. PSFA training will be continuing throughout November.

Safety Officer- Safety Captain Corpuz reported that with the recent over the bank rope rescue training safety was key. Currently we are preparing to inspect and evaluate all wildland gear.

7.3 Volunteer Association Report-

The Volunteer Association highlighted the Ravioli feed took place this month and the Christmas Tree Sale Fundraiser is fast approaching. December will be the annual Tom and Jerry Night.

8. Correspondence – Information

Letter from OES with the subject matter of: Updated 2025 Rate Letter effective November 1, 2025, for all California Fire Assistance Agreement (CFAA) orders and requests.

9. Request for Future Agenda Items

Establish Performance Goals for the Fire Chief

10. Closed Session: Government Code §54957 6:42PM *ADDED ITEM

Closed session was entered into at 6:42PM



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
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10.1 Fire Chief Performance Review: Government Code §54957. (b)(1)

11. Open Session reconvened at 7:10PM

11.1 Report on Closed Session: Government Code §54957.1

No action was taken in closed session on item 10.1

12. Adjournment at 7:10PM

There being no further business to come before the Board the meeting was adjourned at 7:10PM.

The next Regular Board Meeting will be December 11, 2025 at 6:00PM

Stephanie Dunken, Chair

Jessica Keizer, Clerk



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
MINUTES
December 18, 2025**

Page 1 of 2

1. Opening Business

1.1 Call to Order

The meeting was called to order by Chair Dunken at 6:03 PM.

1.2 Pledge of Allegiance and Moment of Silence.

1.3 Roll Call

X Director Cooper X Chair Dunken X Director Mayfield AB Director Odell X Director Tuso

Director Odell absent.

Staff present: Fire Chief Creel and Jessica Keizer.

2. Public Comment (GC §54954.3)

None

3. Action Items – Discussion/Action

3.1 Review and Approve allocation of remaining PG&E funds for improvements.

This item was tabled until the January meeting. The Fire Chief was directed to form a facilities committee to create a plan for facilities upgrades. The Board would like to see a current strategic plan created for the District.

The Clerk was directed to reach out to the County to get a full accounting of the remaining PG&E Settlement funds.

3.2 Nomination and Election of Board Chair and Vice Chair for 2026.

An email was presented and read from Director Odell stating that he would like to nominate Stephanie Dunken to be the 2026 Chair for the Board. Chair Dunken accepted the nomination. A brief discussion ensued and no one contested the nomination. A vote was taken and all were in favor of Stephanie Dunken being the 2026 Chair.

Chair Dunken nominated Director Odell to be the Vice Chair for 2026. Vice Chair Odell had previously said he would accept the nomination if that were to occur. A brief discussion ensued and all members were



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
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December 18, 2025**

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in agreement and no one contested the nomination. A vote was taken and all were in favor of Russel Odell being the Vice Chair for 2026.

4. Closed Session: Government Code §54957

4.1 Fire Chief Performance Review: Government Code §54957. (b) (1)

Closed session was entered into at 6:24PM

5. Open Session reconvened at 8:01PM

5.1 Report on Closed Session: Government Code §54957.1

No action was taken in closed session on item and the Fire Chief was directed to continue with his one on one meetings with the staff and volunteers.

6. Adjournment at 8:01PM

There being no further business to come before the Board the meeting was adjourned at 8:01PM.

The next Regular Board Meeting will be January 8, 2025 at 6:00PM

Stephanie Dunken, Chair

Jessica Keizer, Clerk

Redwood Valley Calpella Fire District

Payroll details report

From Nov 01, 2025 to Nov 30, 2025 for all employees from all locations

Pay date	Name	Hours	Gross pay	Other pay	Employee taxes & deductions	Net pay	Employer taxes & contributions	Total payroll cost
Total		Gross 1183.75h	\$35,068.49		Employee taxes - \$7,642.16	\$24,821.26	Total \$4,002.45	\$39,070.94
		Regular Pay 547.75h	\$15,344.98		Federal Income Tax -\$3,454.47		Employer taxes \$2,952.51	
		FLSA OT 134h	\$1,474.00		Social Security -\$2,147.08		Social Security Employer \$2,147.08	
		Sick Pay 98h	\$3,649.18		Medicare -\$502.14		Medicare Employer \$502.14	
		Vacation Pay 120h	\$2,983.20		CA Income Tax -\$1,122.91		CA ETT \$0.00	
		Holiday Pay	\$0.00		CA State Disability Ins -\$415.56		CA SUI Employer \$303.29	
		Cell Phone Reimbursement	\$0.00		Aftertax deductions - \$1,038.46		Contributions \$1,049.94	
		Salary 80h	\$4,241.77		Garnishment - Child Support -\$1,038.46		Simple IRA \$0.00	
		Safety Officer Stipend	\$250.00		CA FTB PIT Garnishment \$0.00		CalPERS 457 Retirement \$1,049.94	
		Training Officer Stipend	\$500.00		08/29/25 Overpaid \$0.00			
		Expense Reimbursement	\$53.00					
		Promotion Rate 12/21/24	\$0.00					
		Volunteer Pay	\$0.00					
		1014 ABH 2024	\$0.00					
		QRDO Stipend	\$1,000.00					
		Travel per Diem	\$385.00					
		Chief Hourly	\$0.00					
		Fire Marshal Stipend	\$500.00					
		1012 Seasonal FF (FAE) 18h	\$436.50					
		1013 Extra Hours 186h	\$4,250.86					
		1012 Seasonal FF New Rate	\$0.00					
		Pretax deductions - \$1,566.61						
		Simple IRA \$0.00						
		CalPERS 457 Retirement -\$1,566.61						
		Adjusted gross \$33,501.88						

Redwood Valley Calpella Fire District

Payroll details report

From Dec 01, 2025 to Dec 31, 2025 for all employees from all locations

Pay date	Name	Hours	Gross pay	Other pay	Employee taxes & deductions	Net pay	Employer taxes & contributions	Total payroll cost
Total		Gross 1537.5h	\$50,582.79		Employee taxes -\$10,644.19	\$36,637.53	Total \$5,864.99	\$56,447.78
		Regular Pay 662.5h	\$15,983.43		Federal Income Tax -\$4,697.72		Employer taxes \$4,552.15	
		FLSA OT 297h	\$3,491.51		Social Security -\$3,136.12		Social Security Employer \$3,136.12	
		Sick Pay 9h	\$254.97		Medicare -\$733.42		Medicare Employer \$733.42	
		Vacation Pay 72h	\$1,789.92		CA Income Tax -\$1,469.94		CA ETT \$0.00	
		Holiday Pay 10h	\$530.22		CA State Disability Ins -\$606.99		CA SUI Employer \$682.61	
		Cell Phone Reimbursement	\$0.00		Aftertax deductions -\$1,038.46		Contributions \$1,312.84	
		Salary 150h	\$7,953.32		Garnishment - Child Support -\$1,038.46		Simple IRA \$0.00	
		Safety Officer Stipend	\$250.00		CA FTB PIT Garnishment \$0.00		CalPERS 457 Retirement \$1,312.84	
		Training Officer Stipend	\$500.00		08/29/25 Overpaid \$0.00			
		Expense Reimbursement	\$0.00					
		Promotion Rate 12/21/24	\$0.00					
		Volunteer Pay	\$11,159.00					
		1014 ABH 2024	\$0.00					
		QRDO Stipend	\$200.00					
		Fire Marshal Stipend	\$500.00					
		1012 Seasonal FF (FAE) 28h	\$679.00					
		1013 Extra Hours 309h	\$7,291.42					
		1012 Seasonal FF New Rate	\$0.00					
		Pretax deductions -\$2,262.61						
		Simple IRA	\$0.00					
		CalPERS 457 Retirement	-\$2,262.61					
		Adjusted gross \$48,320.18						

Monthly Disbursements
Redwood Valley Calpella Fire District
November 1-December 31, 2025

Date	Num	Vendor	Memo	Amount
11/05/2025	3751	AT&T	Telephone 9/24/2025-10/23/2025	-132.26
11/05/2025	3752	Penny's Trophies & Gifts	Name Tags & Passport Tags	-264.42
11/05/2025	3753	S&L Controller Services	Accounting Services - November 2025 - including QBKS	-1,687.26
11/05/2025	3754	Witmer Public Safety Group, Inc.	Helmet Shields	-129.75
12/04/2025	3755	Active 911, Inc.	Annual Alert Subscription Renewal	-567.00
12/04/2025	3756	ALLSTAR Fire Equipment Inc.	Fire Hose 3"	-14,153.20
12/04/2025	3757	AT&T	Telephone 10/24/2025-11/23/2025	-135.45
12/04/2025	3758	Brindlee Mountain Fire Apparatus	Commission on the sale of 2014 Danko International	-9,900.00
12/04/2025	3759	City of Ukiah	Water 9/25/2025-10/27/2025	-64.22
12/04/2025	3760	Fire Apparatus Solutions	Pump Panel Bezels	-541.98
12/04/2025	3761	Penny's Trophies & Gifts	Plastic Name Plate/Laser Engraving Plate	-30.19
12/04/2025	3762	PG&E	PG&E 10/7/2025-11/5/2025	-1,078.14
12/04/2025	3763	S&L Controller Services	Accounting Services - December 2025 - including QBKS	-1,676.22
12/04/2025	3764	Southern Tire Mart, LLC	Tires #6200	-1,833.95
12/04/2025	3765	Special District Risk Management Authority	Health Benefits - December 2025	-2,018.93
12/04/2025	3766	Speedy Signs	Sign & Striping #6231	-1,666.94
12/04/2025	3767	State of California Department of Justice	Finger Prints Background Checks	-98.00
12/04/2025	3768	Witmer Public Safety Group, Inc.	Cairns 1044 Goggles Black	-654.79
12/01/2025	ONL 12/1/2025	U.S. Bank	Cal Card-See Detail listing	-6,013.30
12/31/2025	3792	City of Ukiah	Water 10/27/2025-11/24/2025	-65.74
12/31/2025	3793	City of Ukiah	Back yard Billing from 2021 Audit 61,70,30 OLD	-864.01
12/31/2025	3794	MTECH Inc.	QTAC pump package, skid #6231	-20,009.14
12/31/2025	3795	PG&E	PG&E 11/6/2025-12/8/2025	-1,626.10
12/31/2025	3796	Special District Risk Management Authority	Health Benefits - January 2026 includes true up add emp	-9,430.59
12/31/2025	3797	State of California Department of Justice	Finger Prints Background Checks	-49.00
				-\$74,690.58
TOTAL				-\$74,690.58

CAL-Card November 2025 Charges

Vendor	Description	Amount	Budget Code
AirMed Care Network	Annual Reach Membership- True Up chg	\$450.00	86-1030
AirMed Care Network	Annual Reach Membership	\$1,725.00	86-1030
Get Streamline	Monthly- RVCFD Website	\$206.00	86-2170
Google	Monthly- Google workspace	\$123.55	86-2170
Redwood Waste Solutions	Monthly- Station Garbage Service	\$128.24	86-2090
AT&T	Tablets/District Cell Phone	\$190.17	86-2060
Xfinity	Internet-Monthly	\$92.00	86-2170
Backgroundcheck.com	Additional Backgroud Volunteer	\$89.98	86-2239
Backgroundcheck.com	Additional Backgroud Volunteer	\$2.00	86-2239
Badge and Wallet	Uniform Badges Engineer/Firefighter	\$409.95	86-2239
Staples	UPS Shipping for BK Radio Repair	\$65.19	86-2120
USPS	Priority mail Title for 6270 & Bill of Sale	\$11.90	86-2170
Backgroundcheck.com	Additional Backgroud Volunteer Chg	\$2.00	86-2239
Mendo Mill	Dry Wall Supplies/Extension Cord	\$57.78	86-2130 *
Auto Zone	Headlight repairs	\$39.72	86-2120
Big Daddy	Cut Off Wheels	\$91.90	86-2120
Home Depot	Tool set X 3	\$97.60	86-2220
Coyote Valley Gas	Fuel for 6200	\$65.40	86-2250
Amazon	Bath Towels	\$40.98	86-2090
Amazon	Clerk-Office Desk	\$307.43	86-2170
Amazon	Duty Office Desk	\$647.24	86-2170
Amazon	Saw Blades	\$17.23	86-2220
Home Depot	Paint Samples	\$27.60	86-2130 *
Raleys	Food for Training	\$46.76	86-2187
Coyote Valley Gas	Fuel for 6200	\$86.68	86-2250
Redwood Valley Station	Forklift Propane	\$30.13	86-2250
Coyote Valley Gas	Fuel for 6200	\$19.92	86-2250
Barr Family Chiropractic	DMV Physical	\$150.00	86-2185
Solid Waste	Dump Run for Station	\$163.59	86-2130
Amazon	Coffee Filters	\$13.48	86-2090
Friedmans Home Improv	Walls Chief Office	\$423.19	86-2130 *
Mendo Mill	Dry Wall Supplies Chief Office	\$190.69	86-2130 *
	Total Charges:	\$6,013.30	

Budget Totals:

86-1030	Health/Insurance	\$2,175.00
86-2060	Telephone/Communication	\$190.17
86-2080	Food	\$0.00
86-2090	Household	\$182.70
86-2120	Maint/Repair-Vehicles	\$196.81
86-2130	Building Maint	\$862.85
86-2140	Medical Supplies	\$0.00
86-2170	Supplies-Office	\$1,388.12
86-2187	Training	\$46.76
86-2185	Physicals	\$150.00
86-2220	Small Tools	\$180.23
86-2239	Special Dept Expense	\$503.93
86-2250	Travel/Transportation/Gas	\$136.73
86-4370	Fixed Assets	\$0.00
	Total:	\$6,013.30

Redwood Valley Calpella Fire District Siren activation

RVCFD:

When Mendocino County activates Nixel and/or Mendo Alert with an Emergency Alert, Redwood Valley Calpella Fire Protection District will activate the siren at Station 621.

Public:

Upon hearing the siren at 8481 East Road (station 621) the public should go to a device that they receive emergency alerts on. Check Mendo Alert and/or Nixel for information on the type of alert and any instructions provided by Mendocino County OES.

WARNING!

The siren may not be heard and is not a substitute for monitoring the counties alerting systems.

DRAFT



REDWOOD VALLEY-CALPELLA FIRE DISTRICT

Delbert Phelps Fire House
8481 East Road
Redwood Valley CA 95470
707-485-8121

Marty Creel
Fire Chief

MEMORANDUM

Date: January 8, 2026
To: Board of Directors
From: Marty Creel, Fire Chief
Subject: January 8, 2026 – Agenda Item 7.1 - Fire Chief Report

Information/Discussion

45 Incidents including 2 fires for November 2025

62 Incidents for December including 3 fire calls

2025 totals 700

Image trend in in place and we are in transition

December training topics included:

Hose lays

PPE donning and doffing

Personnel:

Career – 4

Volunteer – Roster = 22 (3 pending)

Explorer – Roster = 4 (1 pending application)

Equipment:

E6283 Listed with Brindlee Mountain Fire Apparatus for \$59,000. No movement

BOARD OF DIRECTORS

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James Tusso



REDWOOD VALLEY-CALPELLA FIRE DISTRICT

Delbert Phelps Fire House
8481 East Road
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707-485-8121

Marty Creel
Fire Chief

Other Business:

New agreement with CAL FIRE for auto aid. Only one change from last year, agreement now on going, but either party can withdraw from agreement with 30 day notice.

BOARD OF DIRECTORS

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Stephanie Dunken

Ryan Mayfield

Russel Odell

James Tuso



Redwood Valley Calpella Fire Department

November 2025
Fire Programs Report



Incidents By Type, Summary

1 - Fire		Count: 2
111 - Building fire	1	
150 - Outside rubbish fire, other	1	
3 - Rescue & Emergency Medical Service Incident		Count: 18
311 - Medical assist, assist EMS crew	16	
324 - Motor vehicle accident with no injuries.	2	
4 - Hazardous Condition (No Fire)		Count: 1
412 - Gas leak (natural gas or LPG)	1	
5 - Service Call		Count: 12
551 - Assist police or other governmental agency	7	
553 - Public service	2	
5531 - Lift Assist	3	
6 - Good Intent Call		Count: 8
611 - Dispatched & canceled en route	6	
661 - EMS call, party transported by non-fire agency	2	
7 - False Alarm & False Call		Count: 4
700 - False alarm or false call, other	4	
		<hr/>
	Report Total:	45



Redwood Valley Calpella Fire Department

Dec 2025
Fire Programs Report



Incidents By Type, Summary

1 - Fire		Count: 3
114 - Chimney or flue fire, confined to chimney or flue	1	
151 - Outside rubbish, trash or waste fire	1	
154 - Dumpster or other outside trash receptacle fire	1	
3 - Rescue & Emergency Medical Service Incident		Count: 32
311 - Medical assist, assist EMS crew	25	
324 - Motor vehicle accident with no injuries.	7	
4 - Hazardous Condition (No Fire)		Count: 4
400 - Hazardous condition, other	4	
5 - Service Call		Count: 6
550 - Public service assistance, other	1	
551 - Assist police or other governmental agency	1	
5531 - Lift Assist	4	
6 - Good Intent Call		Count: 7
611 - Dispatched & canceled en route	7	
7 - False Alarm & False Call		Count: 9
700 - False alarm or false call, other	4	
731 - Sprinkler activation due to malfunction	1	
736 - CO detector activation due to malfunction	2	
740 - Unintentional transmission of alarm, other	2	
8 - Severe Weather & Natural Disaster		Count: 1
815 - Severe weather or natural disaster standby	1	

Report Total: 62



Redwood Valley Calpella Fire Department

Fire Programs Report



Incidents By Type, Summary

1 - Fire

Count: 27

100 - Fire, other	2
111 - Building fire	6
112 - Fires in structure other than in a building	2
114 - Chimney or flue fire, confined to chimney or flue	1
122 - Fire in motor home, camper, recreational vehicle	1
131 - Passenger vehicle fire	3
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	3
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	1
154 - Dumpster or other outside trash receptacle fire	1
170 - Cultivated vegetation, crop fire, other	1

2 - Overpressure Rupture, Explosion, Overheat(no fire)

Count: 1

251 - Excessive heat, scorch burns with no ignition	1
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3 - Rescue & Emergency Medical Service Incident

Count: 359

300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	204
320 - Emergency medical service incident, other	2
321 - EMS call, excluding vehicle accident with injury	102
322 - Motor vehicle accident with injuries	11
324 - Motor vehicle accident with no injuries.	37
341 - Search for person on land	1
381 - Rescue or EMS standby	1

4 - Hazardous Condition (No Fire)

Count: 21

400 - Hazardous condition, other	7
412 - Gas leak (natural gas or LPG)	5
440 - Electrical wiring/equipment problem, other	1
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	3
445 - Arcing, shorted electrical equipment	1
460 - Accident, potential accident, other	3

5 - Service Call	Count: 101
510 - Person in distress, other	2
511 - Lock-out	2
522 - Water or steam leak	1
550 - Public service assistance, other	4
551 - Assist police or other governmental agency	31
552 - Police matter	2
553 - Public service	4
5531 - Lift Assist	43
554 - Assist invalid	3
561 - Unauthorized burning	7
571 - Cover assignment, standby, moveup	2
6 - Good Intent Call	Count: 151
611 - Dispatched & canceled en route	103
621 - Wrong location	1
622 - No incident found on arrival at dispatch address	39
631 - Authorized controlled burning	2
632 - Prescribed fire	1
651 - Smoke scare, odor of smoke	1
652 - Steam, vapor, fog or dust thought to be smoke	1
653 - Smoke from barbecue, tar kettle	1
661 - EMS call, party transported by non-fire agency	2
7 - False Alarm & False Call	Count: 39
700 - False alarm or false call, other	10
710 - Malicious, mischievous false call, other	2
730 - System malfunction, other	1
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	7
735 - Alarm system sounded due to malfunction	5
736 - CO detector activation due to malfunction	4
740 - Unintentional transmission of alarm, other	2
743 - Smoke detector activation, no fire - unintentional	4
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
8 - Severe Weather & Natural Disaster	Count: 1
815 - Severe weather or natural disaster standby	1

Report Total: 700