

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
May 14, 2020**

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1 CALL TO ORDER

The audio teleconference meeting was called to order by Chairman Tusso at 6:30 p.m.

2 ROLL CALL

DIRECTORS PRESENT

By teleconference: Bleier, Graydon, Rugg, Talso; at firehouse: Tusso

DIRECTORS ABSENT

None

STAFF PRESENT

At firehouse: Chief Dale, Battalion Chief Robinson, Captain Phillips, and Karyn Abshire, Clerk

#3 PUBLIC EXPRESSION

None

#4 MINUTES

The minutes of the March 12 meeting were discussed and several typographical errors were noted. After correction of the errors the minutes were approved.

#5 BUDGET REVIEW

a. Budget Report. As of 04/30/20, \$ 856,217.23 has been expended and \$ 889,619.19 in revenue has been received. General Fund balance as of 04/30/20 is \$ 586,080.93. The Equipment Trust Fund Balance as of 02/29/20 is \$ 35,671.45

#6 CHIEFS REPORT

a. Monthly Report.
Report given by Chief Dale

Chief Dale reported that there were 28 calls in April, medical aid calls are down. He stated that he had received an MOU from Coyote Valley Band of Pomo Indians that would have the fire department issuing and enforcing burn permits on the reservation. Chief Dale reported that he had forwarded the MOU to District Counsel Chandler requesting her opinion, he also stated that he is really not interested in providing this service to the reservation. He is working on a grant for SCBA's. Chief Dale has been inquiring about the cost and logistics to have an emergency siren system installed in the fire district. The estimated cost for phase 1 is \$63,000 with 2 more phases to follow. All responding firefighters to the 2 wildland fires (West Road, and Hwy 101) did good. Staff will be canvassing the valley and sending notices to property owners who have vegetation that needs to be removed.

#7 VOLUNTEERS REPORT

a. Report given by Battalion Chief Robinson: The Volunteers are doing well and following the Chief orders regarding medical aid/patient contact. The two vegetation fires were a "good shake-out"

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b. Explorers – The Explorers have been following the shelter-in-place order and have not been coming to trainings or responding to calls.

#8 COMMITTEE REPORTS

a. Policy & Procedures Committee – Bleier, Rugg – No meeting

b. Strategic Planning Committee - Graydon, Rugg – No meeting.

c. Budget Committee –Bleier, Talso – held meeting, will be scheduling another to have a proposed budget to present at the June meeting.

#9 DIRECTOR REPORTS

a. Mendocino County Fire Districts Association - Talso
Director Talso – no meeting, - because of shelter-in-in place order

b. Other Reports

None

#10 GOOD OF THE DEPARTMENT

None

#11 OLD BUSINESS

a. None

#12 NEW BUSINESS

a. Public Hearing re: Establishing Fire Safety Ordinance – Discussion/Action

Motion by Director Bleier to waive the reading of the Ordinance, seconded by Director Talso. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None. Motion carried. The public hearing was opened at 7:14pm. No one from the public spoke to the Ordinance. Public Hearing closed at 7:15pm. Chairman Tuso ordered that the Ordinance be brought back before the Board at the June meeting for discussion/adoption.

b. MOU for Shared Use of Equipment – Mendocino County Fire Safe Council Chipper – Discussion/Action

Motion Made by Director Bleier to reject the agreement, seconded by Director Graydon. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None. Motion carried.

c. June 30, 2019 District Financial Audit – Discussion/Action

Motion made by Director Bleier to accept the audit, seconded by Director Rugg. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None. Motion carried.

#13 CLOSED SESSION

a. None

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#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:27pm

James Tusso, Chairman

Karyn Abshire, Clerk