



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
SPECIAL MEETING MINUTES
August 10, 2023**

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1 CALL TO ORDER

The meeting was called to order by Chair Strangio at 6:07PM

2 ROLL CALL

DIRECTORS PRESENT:

Strangio, Tusso, Dunken, Howard

DIRECTORS ABSENT:

Boyd Arrived at 6:17PM

STAFF PRESENT:

Jessica Keizer, Clerk

#3 APPROVAL OF AGENDA

Motion to approve agenda with no changes or additions made by Director Dunken with a second from Director Howard. All present voted in favor. Director Boyd was absent.

#4 PUBLIC EXPRESSION-

Audience member Gizmo Henderson gave updates from the MAC meeting. Gizmo has been proactive in awareness with the "One less spark" campaign he has had 25 nice color signs printed so far and would like to see if the Board would be willing to fund the printing of the signs either now or in the future. It was requested that a future agenda item be added regarding this matter.

#5 APPROVAL OF MINUTES

- a. June 8, 2023 Minutes- A motion was made to approve the minutes as written by Director Dunken with a second from Director Tusso. Ayes Dunken, Tusso, Howard, Abstain-Strangio, Absent-Boyd.
- b. June 13, 2023 Special Meeting Minutes- A motion was made to approve the minutes as written by Director Howard with a second from Director Dunken. Ayes Strangio, Dunken, Tusso, Howard, Absent-Boyd
- c. August 1, 2023 Special Meeting Minutes- A motion was made to approve the minutes as written by Director Dunken with a second from Director Tusso. Ayes Strangio, Dunken, Tusso, Abstain-Howard, Absent-Boyd.

#6 MONTHLY FINANCIAL REPORT

- a. For the month of July our total revenue was \$20,575.07 and total expenditures were \$87,337.81 leaving the District with a deficit of \$-66,762.74 for the month.
Expenditures for the month of June/July Cal Card charges were not available.
Board Approval is requested for the check monthly expenditures for July.
Director Boyd made a motion to approve check expenditures with a second by Director Tusso.
Ayes: Boyd, Dunken, Howard, Tusso Noes: None Absent:None
Motion Carried



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#7 CHIEFS REPORT

54 Calls for the month of July. Chief Robinson is currently picking up our new type 6 engine #6267. It should arrive in county tomorrow.

#8 FIRE MARSHAL REPORT

The Hotel is nearing completion we issued them a TCO for August and they expect to fully open in September of this year. There are still some issues with their ERRC system but they are aware and correcting it. RVCFD, UVFA and Howard Forest have all been made aware of the issue as well.

#9 REPORT FROM THE VOLUNTEERS

Annual Chicken BBQ will be held at the station on September 30, 2023. The date has been set for next years annual fundraising Beef BBQ, it will be held on July 20, 2024.

#10 COMMITTEE REPORTS

Ad Hoc Committees:

- a. Review of Bylaws Committee- no meeting
- b. Creation of Lexipol Policies Committee- no meeting
- c. Human Resources Committee- waiting on information, will be setting up a meeting soon.

Standing Committee:

- a. Budget Committee- Nothing to report the Budget will have a hearing later in the meeting.

#11 GOOD OF THE DEPARTMENT

Redwood Valley-Calpella Fire District would like to express its condolences to the Abshire family for their loss. Director Strangio will reach out to them.

#12 OLD BUSINESS

- a. Siren Update- The county is moving forward with the grant for 4 sirens. The sirens were originally planned to serve as an evacuation warning. Now it has been established that they will serve as a situational awareness tool. It was discussed that there is an additional \$130,000.00 of PG&E funds that has been set aside to augment and help pay for additional sirens. It was discussed that the District may want to hold off with those funds until the sirens get set up and established to better assess the needs of the project. This is a topic to be put on the next meeting's agenda.



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#13 NEW BUSINESS

a. Fiscal Year 23/24 PUBLIC HEARING 7:00PM

The Public hearing for the 23/24 Budget was opened for public discussion at 7:13PM. There were no comments and the discussion was closed 7:14PM.

After closing public discussion Director Boyd made a motion to approve the 23/24 Budget as written with a second from Director Dunken.

AYES: Strangio, Boyd, Tusso, Dunken, Howard

NOES: None

ABSTAIN: None

Motion passed.

b. Letter of engagement from PnPCPA for 23/24

Director Boyd made a motion to sign the letter of engagement for next year's audit with a second from Director Howard. All in favor unanimous vote.

Motion passed.

c. Surplus Equipment-

Request to surplus and dispose of Type III engine #6265 and Type I engine #6288. This item was tabled until it could be reviewed further.

d. Amendment to BOS Contract 22-019-A1 EO#22-25 AED equipment, change of vendor-

Request to change the vendor for our AED's from Phillips Heartstart to Zoll AED. The District has done research and feels the Zoll will be a better unit for the Department.

Director Howard made a motion to approve the change in vendors to Zoll for the purchase of our AED's with a second from Director Tusso. All in favor unanimous vote.

Motion passed.

e. Initiative 21-0042A1-

Tabled until the next meeting.

f. Exhaust system AIRVAC911

Approval is being sought to sign and award the contract to purchase and install a exhaust system using the vendor AIRVAC911.

Director Howard made a motion to approve the contract with AIRVAC911 with a second from Director Boyd. All in favor unanimous vote.

Motion passed.



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- g. Resolution 23-03 to approve the Report Showing Each Parcel, the Owner(s) Thereof and the Proposed Levy thereon for Measure H Tax and Authorize Submission to the County to be Included on Property Tax Bills for FY 23/24 –

Director Howard made a motion to approve Resolution 23-03 to approve the Report Showing Each Parcel, and Authorize Submission to the County to be Included on Property Tax Bills for FY 23/24 with a second from Director Tusso.

AYES: Strangio, Boyd, Tusso, Dunken, Howard

NOES: None

ABSTAIN: None

#14 REQUEST FOR FUTURE AGENDA ITEMS

- a. Further discussion on additional siren funds.
b. Funding for “One less spark.”

#15 CLOSED SESSION

Moved to closed session 7:33PM

#16 OPEN SESSION

Returned to open session at 8:32PM

No actions were taken. It was requested that the clerk submit the HR files to our legal counsel for an audit to check for compliance.

#17 ADJOURN

There being no further business to come before the Board the meeting was adjourned at 8:32PM.

Next regular Board Meeting will be September 14, 2023 at 6:00PM

John Strangio, Chair

Jessica Keizer, Clerk