

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
August 08, 2019**

Page 1 of 3

**# 1 CALL TO ORDER**

The meeting was called to order by Chairman Tusso at 6:30 p.m.

**# 2 ROLL CALL**

**DIRECTORS PRESENT**

Bleier, Rugg, Tusso

**DIRECTORS ABSENT**

Graydon, Talso

**STAFF PRESENT**

Chief Dale, Battalion Chief Robinson, Captain Rojas and Karyn Abshire, Clerk

Others Present: Giny Chandler, County Supervisor Carrie Brown, DCEO Sarah Dukett

**#3 PUBLIC EXPRESSION**

Supervisor Brown informed the Board that Sheriff Allman had reported to the County Board of Supervisors that he has available "Evacuated flags/signs" to be placed at the end of driveways when the residents have evacuated their residence thus notifying first responders that the residence has been evacuated and does not need to be entered to be checked for anyone in need of evacuation. She will get some for the fire department to have.

**#4 MINUTES**

The minutes of the July 11, 2019 were approved as written.

**#5 BUDGET REVIEW**

a. Budget Report. As of 07/31/19, \$ 70,571.32 has been expended and \$ 420.00 in revenue has been received. General Fund balance as of 07/31/19 is \$ 490,016.76. The Equipment Trust Fund Balance as of 06/30/19 is \$ 127,670.58

Discussion regarding payments from the Corps of Engineers for Lake Mendocino response and other Lake related comments. After questions the report was accepted as presented.

**#6 CHIEFS REPORT**

a. Monthly Report.

Report given by Chief Dale

Report of Incidents - The report was accepted as presented.

Chief Dale reported on the meeting he attended of the Mendocino County Fire Investigation Unit. There are 16 departments participating in the unit. The water tender has been loaded on a transport and is supposed to be on its way.

**#7 VOLUNTEERS REPORT**

a. Report given by Chief Dale, Battalion Chief Robinson.

A CPR and EMR instructor has been lined up to give training to the volunteers. They will be conducting first aid training. They are starting up a physical fitness/agility program. Target Solutions is working out well, they

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
August 08, 2019**

Page 2 of 3

will have their S190 & S130 training done. 3 new volunteers have completed their probation and 3 have just started their probation.

b. Explorers – Per BC Robinson: “They are multiplying” – which is good.

**#8 COMMITTEE REPORTS**

a. Policy & Procedures Committee – Bleier, Rugg – A proposed Fee Ordinance was given out. Comments need to be to Director Rugg quickly so that the Public Hearing can be scheduled for the September meeting.

b. Strategic Planning Committee - Graydon, Rugg – Met. A draft of Section C was passed out. Director Rugg requested that comments be to him by August 31st.

c. Budget Committee –Bleier, Talso – No meeting.

**#9 DIRECTORS REPORTS**

a. Mendocino County Fire Districts Association – Talso – Director Talso not in attendance.

b. Other reports – None

**#10 GOOD OF THE DEPARTMENT**

a. None

**#11 OLD BUSINESS**

a. None

**#12 NEW BUSINESS**

a. Monitoring Well Installation Land Access Agreement at Fire House for Ukiah Valley Basin Groundwater Sustainability Agency – Sarah Dukett, DCEO – Discussio/Action

Supervisor Brown and DCEO Sarah Dukett told the Board the background and why the County was requesting access to have a water monitoring well drilled on District property. Mendocino County is a medium priority basin and it is mandated by the State that they do a plan for water monitoring. In depth discussion regarding the type of well proposed to be drilled and what type of above ground equipment would be needed. At this time the County is requesting permission to do a site inspection along with State Department of Water Resources personnel.

Motion made by Director Rugg to authorize a site visit on August 19, 2019. Seconded by Director Bleier. Vote on Roll Call: Ayes: Bleier, Rugg, Tuso; Nays: None; Absent: Graydon, Talso; Abstain: None. Motion carried. The item will be brought back before the Board at the September meeting.

b. Schedule Anti-Harassment Staff Training (SB1343) and Ethics Training (AB1234) Discussion/Action

Giny Chandler stated she was available to give the training if it was the Boards desire. Consensus of the Board that the training be held on August 21 at 6:30pm given by Ms. Chandler.

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES  
August 08, 2019**

Page 3 of 3

c. Prop 179 FY19/20 Agreement – Discussion/Action

This year there are only Prop 172 Sales Tax funds allocated. There are no additional County General funds, thus the 15% drop in the funding level. Motion made by Director Bleier to authorize the Chairman to execute the agreement with the County for FY 19/20. Seconded by Director Rugg. Vote on Roll Call: Ayes: Bleier, Rugg, Tusso; Nays: None; Absent: Graydon, Talso; Abstain: None. Motion carried.

d. Review Proposed Fee Ordinance Updates – No action

Director Rugg requested that any comments, suggested changes be submitted quickly so this Ordinance can begin the adoption process at the September meeting.

e. Agreement for Legal Services – Ginevra Chandler – Discussion/Action

Ms. Chandler gave the Board her back ground, then left the meeting.

Motion made by Director Bleier to authorize the Chairman to execute the Legal Services Agreement with Ginevra Chandler. Seconded by Director Rugg. Vote on Roll Call: Ayes: Bleier, Rugg, Tusso; Nays: None; Absent: Graydon, Talso; Abstain: None. Motion carried.

#13 CLOSED SESSION

a. None

.#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 8:22pm

---

James Tusso, Chairman

---

Karyn Abshire, Clerk