



REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES  
May 11, 2023

Page 1 of 4

# 1 CALL TO ORDER

The meeting was called to order by Chair Strangio at 6:03PM.

# 2 ROLL CALL

DIRECTORS PRESENT

Strangio, Boyd, Tusso, Howard

DIRECTORS ABSENT

Dunken

STAFF PRESENT

Chief Robinson and Jessica Keizer, Clerk

#3 APPROVAL OF AGENDA

Motion to approve agenda was made by Director Boyd with a second by Director Howard.

**Agenda was unanimously approved**

#4 PUBLIC EXPRESSION

Audience member Gizmo Henderson spoke about the possibility of rewarding companies that go above and beyond the requirements for fire safety. He suggested that maybe a sticker showing that they are compliant or above could be issued.

#5 MINUTES

April 13, 2023 Meeting Minutes-

Motion was made to accept the minutes as written by Director Boyd with a second from Director Tusso.

**Ayes: Strangio, Boyd, Tusso, Howard,**

**Absent: Dunken**

**Motion carried**

May 3, 2023 Special Meeting Minutes-

Motion was made to accept the minutes as written by Director Boyd with a second from Director Tusso.

**Ayes: Strangio, Boyd, Tusso, Howard,**

**Absent: Dunken**

**Motion carried**



REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES  
May 11, 2023

Page 2 of 4

#6 MONTHLY FINANCIAL REPORT

For the month of April our total revenue was \$19,148.07 and total expenditures were \$42,861.01 leaving the District with a deficit of \$-23,712.94 for the month. The balance of our equipment fund is currently \$121,569.71.

Expenditures for the month of April as well as the Feb-Apr Cal Card charges were outlined. Board Approval is requested for the monthly expenditures for April as well as the Feb-April Cal Card charges. Director Tusio made a motion to approve all expenditures with a second by Director Howard.

**In favor Strangio, Boyd, Howard. Tusio**

**Absent: Dunken**

**Motion Carried**

#7 CHIEFS REPORT

- Members of the Dept participated in a photoshoot in a field of lupine flowers. The Chiefs daughter made a TikTok video of the photoshoot that was presented.
- The Chief highlighted the Districts Mission Statement to show how as a department we are all about the community and said that the Mission Statement is the basis for all of his decisions that he makes each day.
- The Chief and Battalion Chief Phillips attended REHIT training.
- June 14, 2023 there will be an active shooter training

#8 FIRE MARSHAL REPORT

- Fire code is going to the County to accept our adoption of it.
- Met with the hotel to do a pre-liminary final inspection.
- The budget for fire prevention was given to the budget committee.

#9 VOLUNTEERS REPORT

- July 15<sup>th</sup> is the annual BBQ and there are many opportunities to volunteer if anyone would like to.
  - Lots of work is being preformed to update and repair the upper BBQ area.
  - The next few weeks are busy with scheduled school events.
- a. Explorers Update- Post is official and active again.



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BOARD OF DIRECTORS MEETING

MINUTES  
May 11, 2023

Page 3 of 4

#10 COMMITTEE REPORTS

Ad Hoc Committees:

- a. Review of Board Bylaws – Strangio, Dunken  
No meeting.
- b. Creation of Lexipol Policies Committee- Howard  
No meeting.
- c. Human Resources Committee- Strangio, Dunken  
Met 2 times and reached out to the City of Ukiah as a possibility of for human resource assistance.

Standing Committees:

- a. Budget Committee –Boyd, Dunken  
Budget committee met 2 times and have created a proposed budget that will be presented later in the meeting.

#11 GOOD OF THE DEPARTMENT

- The Department has been going to lots of school engagements
- RVCFD participated in the Career day in Ukiah
- The Chief got invited to a wiffle ball game with law enforcement.
- Gizmo Henderson reported that the area of Philo had commented on how much they liked all of the outreach.
- 3 guests were present at the Board meeting all of who introduced themselves as Carrie Shattuck, Trevor Mockel and Madeline Cline, all candidates for the upcoming 1<sup>st</sup> District Supervisor election. Although Cline has not officially announced her bid for the Supervisor position yet she plans to soon.

#12 OLD BUSINESS

- a. Sale/Dispersal of District Assets: Utility Vehicle 6245, Support Vehicle 6242, Commercial Washing Machine.  
No Update from County Counsel.
- b. PG&E Funds Update-  
We should be able to pick up the Type I engine soon. The Chief will fly back to inspect in June.



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MINUTES  
May 11, 2023

Page 4 of 4

#13 NEW BUSINESS

- a. First introduction of proposed budget.

Director Boyd presented the proposed Budget draft. Measure P funds were not factored into the revenue since there is not a firm date on when they will be received. To date there was not a COLA increase factored in however there is room for a one salary step increase for employees that qualify. This current budget does not allow for equipment replacement costs and this is a concern.

#14 REQUEST FOR FUTURE AGENDA ITEMS

Audience member Gizmo Henderson had heard there is a new CHP Captain and proposed maybe meeting with him.

# 15 CLOSED SESSION

Entered into closed session at 7:14PM for the purpose of discussion of Public Employment Performance Evaluation of the Fire Chief (GC §54957)

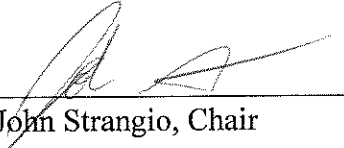
#16 OPEN SESSION

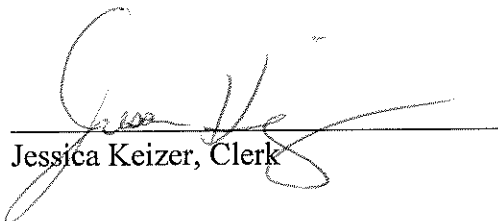
Returned to open session at 7:14PM. Nothing to report

#17 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:15PM. Motion was made by Director Tusso with a second from Director Boyd.

Next regular Board Meeting will be June 8, 2023 at 6:00PM

  
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John Strangio, Chair

  
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Jessica Keizer, Clerk