



# REDWOOD VALLEY-CALPELLA FIRE DISTRICT

Delbert Phelps Fire House  
8481 East Road  
Redwood Valley CA 95470  
Phone: 707-485-8121

[www.redwoodvalleycalpellafire.org](http://www.redwoodvalleycalpellafire.org)

## BOARD OF DIRECTORS

Joe Cooper

Stephanie Dunken

Ryan Mayfield

Russel Odell

James Tuso

## REGULAR MEETING

## AMENDED AGENDA

Thursday, May 14, 2026 at 6:00PM

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Jessica Keizer, Board Clerk, for immediate consideration.

**1. Opening Business**

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

**2. Public Comment (GC §54954.3)**

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

**3. Agenda Amendments (GC §54954.2) – Discussion/Action**

**4. Consent Calendar**

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of April 9, 2026

4.2 Payroll: Approve Payroll 26, 8, and 7 in the amount of: \$ 25,364.14

4.3 Expenditures: Approve Expenditures for April in the Amount of:

General Fund with CalCard Details: \$ 44,733.49

**5. Discussion Items –**

**6. Action Items – Discussion/Action**

- 6.1 Approve Resolution 2026-03 for Funds Transfer From General Fund to the Equipment Fund in the Amount of \$213,082.86. Discussion/Action
- 6.2 Proposed Action Plan for Water Tender 6291. Discussion/Action
- 6.3 Proposed Surplus of Slip in Unit From Utility 6242. Discussion/Action
- 6.4 Acceptance of Mendocino County Fire Safe Council Micro Grant in the Amount of \$9,769.00 and Approval of Pump Purchase. Discussion/Action
- 6.5 Acceptance of Donation from the Redwood Valley-Calpella Fire Department Volunteers in the Amount of \$10,036.19 for the Purchase of PPE. Discussion/Action
- 6.6 Proposed Volunteer Stipends for the Positions of Interim Fire Chief and Operations Battalion Chief. Discussion/Action
- 6.7 Review and Approve the Preliminary Budget for fiscal year 2026/27 per H&SC§13890 and Direct Staff to Set a Public Hearing to Adopt the Final Budget for the Regular Board of Directors Meeting, July 9, 2025 - Discussion/Action

**7. Board of Directors and Administrative Reports – Information/Discussion**

(No action will be taken on any questions raised by the Board at this time.)

- 7.1 Board of Directors Report  
Human Resources Committee (Ad Hoc – Dunken and Odell)
- 7.2 Board of Directors Report  
Mid Year Budget Committee (Dunken and Odell)
- 7.2 Fire Chief Report
- 7.3 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)
- 7.4 Volunteer Association Report

**8. Correspondence – Information**

**9. Request for Future Agenda Items**

**10. Closed Session: Government Code §54957**

- 10.1 Interim Fire Chief Performance Review: Government Code §54957

**11. Open Session**

- 11.1 Report on Closed Session: Government Code §54957.1

**12. Adjournment**

Next Regularly Scheduled Board Meeting  
Thursday, June 11, 2026 at 6 p.m.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
April 9, 2026**

Page 1 of 4

**1. Opening Business**

**1.1 Call to Order**

The meeting was called to order by Chair Dunken at 6:00PM.

**1.2 Pledge of Allegiance**

**1.3 Roll Call**

X Director Cooper    X Chair Dunken    X Director Mayfield\*    X Director Odell    X Director Tusso

Staff present: Jessica Keizer.

\*Director Mayfield arrived at 6:04PM

**2. Public Comment (GC §54954.3)**

Audience member Gizmo Henderson stated he would like to see 3 more sirens in the valley.

**3. Agenda Amendments (GC §54954.2)**

None

**4. Consent Calendar**

**4.1 Minutes: Approve Regular Board Meeting Minutes of March 12, 2026**

**4.2 Minutes: Approve Special Board Meeting Minutes of March 16, 2026**

**4.3 Payroll: Approve Payroll 26, 4, and 5 in the amount of:        \$ 97,455.79**

**4.4 Expenditures: Approve Expenditures for March in the Amount of:**

**General Fund with CalCard Details:                                \$ 50,063.36**

**Director Tusso made a motion, seconded by Director Cooper, to approve the consent calendar.**

**Ayes: Cooper, Mayfield, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain: Odell**

**Motion passes**



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
April 9, 2026**

Page 2 of 4

**5. Discussion Items –**

**5.1 Fleet Update- Engine 6283**

Engine 6283 has sold at auction for \$66,000.00 and will be going out to West Virginia when the sale is complete.

**6. Action Items – Discussion/Action**

**6.1 Approve Date Adjustment on Resolutions 2026-01 and 2026-02 -Discussion/Action**

An adjustment was needed on Resolution 2026-01 and 2026-02 to reflect the correct date for the adoption of the resolutions.

Director Mayfield made a motion, seconded by Director Cooper, to approve the correction to the date listed on Resolutions 2026-01 and 2026-02.

**Ayes: Cooper, Mayfield, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain: Odell**

**Motion passes**

**6.2 Review and Approve Updated Volunteer Policy- Discussion/Action**

A redline and clean version of the Volunteer Firefighter Program Policy was presented with several proposed changes to the policy.

Director Cooper made a motion, seconded by Director Mayfield, to approve the revised Volunteer Firefighter Program Policy (OPM 2:11) as presented.

**Ayes: Cooper, Mayfield, Tusso, Dunken**

**Noes:**

**Absent:**

**Abstain: Odell**

**Motion passes**

**6.3 Review and Approve Mid-Year Budget Adjustments Discussion/Action**

The Mid-Year Budget Committee had met and proposed adjustments to the 25-26 Budget to the Board.

Director Mayfield made a motion, seconded by Director Cooper, to approve the mid-year budget adjustments as presented.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
April 9, 2026**

Page 3 of 4

**Ayes: Cooper, Mayfield, Tuso, Dunken**

**Noes:**

**Absent:**

**Abstain: Odell**

**Motion passes**

**7. Board of Directors and Administrative Reports – Information/Discussion**

(No action will be taken on any questions raised by the Board at this time.)

**7.1 Board of Directors Report**

**Human Resources Committee (Ad Hoc - Dunken and Odell)**

Nothing to report.

**7.2 Board of Directors Report**

**Mid Year Budget Committee (Ad Hoc - Dunken and Odell)**

Currently working on the draft of the 26-27 Preliminary 26-27 to be presented at the May meeting.

**7.3 Fire Chief Report -**

The Fire Chief's report highlighted:

March: **Total incidents: 67**

Medical: 40 - 58.06%

Hazardous situation: 2 - 3.23%

Fire: 6 - 9.68%

Non-emergency: 13 - 19.35%

Public service: 6 - 9.68%

- Commendation to the crews for the excellent work they continue to do on emergency responses. The professionalism and dedication shown on calls continue to reflect positively on the district.
- The current Average VPC (Volunteers Per Call) is 3.8 , which is a great response level for our district.
- The Duty Officer (DO) position has been posted and currently has several applicants. Interviews have been initiated and we hope to be able to extend a job offer ASAP.
- Staff would like to post the Fire Chief position as soon as possible and cast a wide net to ensure we attract strong candidates.
- Structural firefighting training is concluded. We had a great training burn in Reeves Canyon. Several evolutions with different real fire scenarios were conducted, gaining valuable knowledge and experience for all the crew. RVCFD will now transition to wildland fire fighting: RT 130/ 190, wilderness medicine, shelters, hand lines, coms, rural water supplies and the wildland urban interface.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
April 9, 2026**

**Page 4 of 4**

- Captain Robinson has been tasked with forming the Out of County crew (OOC). He and FAE Lomax have been conducting training with prospective members to be dispatch ready.
- Ongoing projects include:
  - Sale of surplus equipment
  - Listing of Engine 83
  - Progress on the new Light Rescue
  - Work on the Water Tender (Doors)

**7.4 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)**

**Fire Marshal-** Fire Marshal Keizer updated the Board on current permits and projects underway in our District.

**Training Officer-** Highlights of current training that is scheduled in preparation for wildland fire season.

**Safety Officer-** Captain Corpuz reported that he and Captain Robinson are working on getting PPE ordered.

**7.5 Volunteer Association Report-**

The Volunteer Association highlighted the upcoming events- Annual BBQ July 18th

**8. Correspondence – Information**

None

**9. Request for Future Agenda Items**

Chair Dunken requested that stipends for the Interim Fire Chief and Operations Battalion Chief be a future agenda item.

**10. Closed Session: Government Code §54957 6:43 PM**

Closed session was entered into at 6:43 PM

**10.1 Fire Chief: Government Code §54957. (b)(1)**

**11 Open Session reconvened at 7:25PM**

**11.1 Report on Closed Session: Government Code §54957.1**

Nothing to report

:

**12. Adjournment at 7:25PM**

There being no further business to come before the Board the meeting was adjourned at 7:25PM. The next Regular Board Meeting will be May 14, 2026 at 6:00 PM

---

Stephanie Dunken, Chair

---

Jessica Keizer, Clerk

Redwood Valley Calpella Fire District

**Payroll details report**

From Apr 01, 2026 to Apr 30, 2026 for all employees from all locations

Pay date	Name	Hours	Gross pay	Other pay	Employee taxes & deductions	Net pay	Employer taxes & contributions	Total payroll cost
<b>Total</b>		<b>Gross 1030.75h</b>	<b>\$22,871.86</b>		<b>Employee taxes -\$5,253.58</b>	<b>\$16,113.96</b>	<b>Total \$2,492.28</b>	<b>\$25,364.14</b>
		Regular Pay 552.75h	\$13,388.29		Federal Income Tax -\$2,564.07		<b>Employer taxes \$1,822.87</b>	
		FLSA OT 251h	\$2,934.75		Social Security -\$1,418.06		Social Security Employer \$1,418.06	
		Sick Pay	\$0.00		Medicare -\$331.64		Medicare Employer \$331.64	
		Safety Officer Stipend	\$250.00		CA Income Tax -\$642.47		CA ETT \$1.33	
		Training Officer Stipend	\$500.00		CA State Disability Ins -\$297.34		CA SUI Employer \$71.84	
		Expense Reimbursement	\$0.00				<b>Contributions \$669.41</b>	
		Reimbursement	\$0.00				CalPERS 457 Retirement \$669.41	
		QRDO Stipend	\$0.00					
		Fire Marshal Stipend	\$500.00					
		1013 Extra Hours 227h	\$5,298.82					
		<b>Pretax deductions</b>	<b>-\$1,504.32</b>					
		CalPERS 457 Retirement	-\$1,504.32					
		<b>Adjusted gross</b>	<b>\$21,367.54</b>					

# Redwood Valley Calpella Fire District

## Monthly Disbursements

April 2026

DATE	NUM	VENDOR	AMOUNT
001002 Savings Bank - Checking			
04/09/2026	3851	AT&T	-129.44
04/09/2026	3852	Nick Barbieri Trucking	-1,111.94
04/09/2026	3853	NorCal PPE, Inc.	-1,150.00
04/09/2026	3854	Ricoh USA, Inc.	-267.63
04/09/2026	3855	S&L Controller Services	-1,654.14
04/09/2026	3856	Special District Risk Management Authority	-3,437.03
04/09/2026	3857	Tyler . Welsh	-253.37
04/23/2026	3858	City of Ukiah	-69.00
04/23/2026	3859	Dunnigan Psychological & Threat Assessments, LLC	-625.00
04/23/2026	3860	George Petersen Insurance Agency	-8,127.46
04/23/2026	3861	Liebert Cassidy Whitmore	-215.00
04/23/2026	3862	PG&E	-1,188.21
04/23/2026	3863	Precision Wireless Service	-18,499.61
04/23/2026	3864	Ricoh USA, Inc.	-211.59
04/23/2026	3865	State of California Department of Justice	-49.00
<b>Total for 001002 Savings Bank - Checking</b>			<b>-\$36,988.42</b>
<b>TOTAL</b>			<b>-\$36,988.42</b>

**Note**

4/20/2026 US Bank CalCard Payment \$7,745.07

Total Expenditures

\$44,733.49



# Redwood Valley Calpella Fire District

## Budget vs. Actuals: FYE 2026 - FY26 P&L

July 2025 - June 2026

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
<b>Income</b>						
821110 Current Secured Taxes	190,063.56	335,000.00	-144,936.44	144,936.44	56.74 %	43.26 %
821120 Current Unsecured Taxes	7,632.31	10,000.00	-2,367.69	2,367.69	76.32 %	23.68 %
821130 Supplemental Roll Taxes	2,118.66	2,000.00	118.66	-118.66	105.93 %	-5.93 %
821220 Property Tax Prior Unsecured	233.89		233.89	-233.89		
821300 Special Tax (Fire Assessments)	146,756.50	269,000.00	-122,243.50	122,243.50	54.56 %	45.44 %
821500 Sales & Use Tax	71,454.64	280,000.00	-208,545.36	208,545.36	25.52 %	74.48 %
821510 Prop 172 - Sales Tax - Public Safety	6,375.63	22,000.00	-15,624.37	15,624.37	28.98 %	71.02 %
821600 Timber Yield Tax	8.94		8.94	-8.94		
822612 Burn Permits	900.00		900.00	-900.00		
825481 Homeowners Exemption		1,750.00	-1,750.00	1,750.00		100.00 %
825490 State Other	143,185.87	166,000.00	-22,814.13	22,814.13	86.26 %	13.74 %
825670 Federal Other	160.66	25,000.00	-24,839.34	24,839.34	0.64 %	99.36 %
826175 Plans & Inspections	7,161.50	10,000.00	-2,838.50	2,838.50	71.62 %	28.39 %
826199 Emergency Response	5,372.25	2,750.00	2,622.25	-2,622.25	195.35 %	-95.35 %
826390 Other Charges		500.00	-500.00	500.00		100.00 %
827700 Other	30,354.73	22,000.00	8,354.73	-8,354.73	137.98 %	-37.98 %
827707 Donations	13,865.23	8,500.00	5,365.23	-5,365.23	163.12 %	-63.12 %
827800 Other - Services Provided	73,169.80	72,500.00	669.80	-669.80	100.92 %	-0.92 %
827900 Grant Revenue	50.00	13,550.00	-13,500.00	13,500.00	0.37 %	99.63 %
<b>Total Income</b>	<b>\$698,864.17</b>	<b>\$1,240,550.00</b>	<b>\$ -541,685.83</b>	<b>\$541,685.83</b>	<b>56.34 %</b>	<b>43.66 %</b>
<b>GROSS PROFIT</b>	<b>\$698,864.17</b>	<b>\$1,240,550.00</b>	<b>\$ -541,685.83</b>	<b>\$541,685.83</b>	<b>56.34 %</b>	<b>43.66 %</b>
<b>Expenses</b>						
861000 Payroll Expenses						
861011 Salaries	258,122.95	389,500.00	-131,377.05	131,377.05	66.27 %	33.73 %
861012 Salaries - Extra Help	72,328.99	110,000.00	-37,671.01	37,671.01	65.75 %	34.25 %
861013 Overtime	70,134.82	46,000.00	24,134.82	-24,134.82	152.47 %	-52.47 %
861014 Misc. Salaries - Strike Team	37,649.00	87,650.00	-50,001.00	50,001.00	42.95 %	57.05 %
861021 Contribution Employee Investment	9,917.80	17,000.00	-7,082.20	7,082.20	58.34 %	41.66 %
861022 Payroll Taxes - SS, Medicare and SUI	44,235.36	54,150.00	-9,914.64	9,914.64	81.69 %	18.31 %
861030 Employee Insurance	42,518.04	57,200.00	-14,681.96	14,681.96	74.33 %	25.67 %
861035 Worker's Comp	37,209.13	40,000.00	-2,790.87	2,790.87	93.02 %	6.98 %
Wages						
Paid time off	1,590.66		1,590.66	-1,590.66		
Severance Pay	64,333.50		64,333.50	-64,333.50		
<b>Total Wages</b>	<b>65,924.16</b>		<b>65,924.16</b>	<b>-65,924.16</b>		
Wages (deleted)	0.00		0.00	0.00		
<b>Total 861000 Payroll Expenses</b>	<b>638,040.25</b>	<b>801,500.00</b>	<b>-163,459.75</b>	<b>163,459.75</b>	<b>79.61 %</b>	<b>20.39 %</b>
862050 Clothing & PPE	10,311.68	25,000.00	-14,688.32	14,688.32	41.25 %	58.75 %
862060 Communications	2,963.59	5,000.00	-2,036.41	2,036.41	59.27 %	40.73 %
862080 Emergency Meals and Hydration Supplies	848.67	3,000.00	-2,151.33	2,151.33	28.29 %	71.71 %
862090 Station Supplies	3,931.16	5,500.00	-1,568.84	1,568.84	71.48 %	28.52 %
862101 Insurance - General/Liability/Auto	27,347.46	30,000.00	-2,652.54	2,652.54	91.16 %	8.84 %
862120 Apparatus and Equipment Maintenance	12,963.44	35,000.00	-22,036.56	22,036.56	37.04 %	62.96 %
862130 Structures and Grounds Maintenance	9,075.70	10,000.00	-924.30	924.30	90.76 %	9.24 %
862140 Medical Supplies	2,899.38	4,200.00	-1,300.62	1,300.62	69.03 %	30.97 %
862150 Memberships	4,335.00	4,500.00	-165.00	165.00	96.33 %	3.67 %



# Redwood Valley Calpella Fire District

## Budget vs. Actuals: FYE 2026 - FY26 P&L

July 2025 - June 2026

	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
862160 Miscellaneous	57,113.40		57,113.40	-57,113.40		
862170 Office Expense	7,500.87	11,000.00	-3,499.13	3,499.13	68.19 %	31.81 %
862181 Auditing Expense	2,600.00	5,200.00	-2,600.00	2,600.00	50.00 %	50.00 %
862183 Legal	15,385.32	5,000.00	10,385.32	-10,385.32	307.71 %	-207.71 %
862185 Medical Evaluations	925.00	3,700.00	-2,775.00	2,775.00	25.00 %	75.00 %
862187 Education & Training	13,697.36	15,000.00	-1,302.64	1,302.64	91.32 %	8.68 %
862189 Professional & Special Services	25,015.06	31,800.00	-6,784.94	6,784.94	78.66 %	21.34 %
862190 Publication & Legal Notices	1,305.09	2,000.00	-694.91	694.91	65.25 %	34.75 %
862200 Rent & Leases - Equipment	1,872.98	900.00	972.98	-972.98	208.11 %	-108.11 %
862220 Small Tools & Instruments	51,283.16	55,000.00	-3,716.84	3,716.84	93.24 %	6.76 %
862239 Spec. Department Expense	2,328.48	9,000.00	-6,671.52	6,671.52	25.87 %	74.13 %
862250 Trans & Travel	13,606.86	22,000.00	-8,393.14	8,393.14	61.85 %	38.15 %
862260 Utilities	16,119.11	16,500.00	-380.89	380.89	97.69 %	2.31 %
863113 Payments to Other Govt. Agencies	16,035.70	18,410.00	-2,374.30	2,374.30	87.10 %	12.90 %
863310 Interest Expense	22,676.91	22,677.00	-0.09	0.09	100.00 %	0.00 %
864370 F/A Equipment	185,390.04	180,000.00	5,390.04	-5,390.04	102.99 %	-2.99 %
Bank Charges & Fees	10.00		10.00	-10.00		
Reimbursements	397.00		397.00	-397.00		
Reimbursement	691.90		691.90	-691.90		
<b>Total Reimbursements</b>	<b>1,088.90</b>		<b>1,088.90</b>	<b>-1,088.90</b>		
<b>Total Expenses</b>	<b>\$1,146,670.57</b>	<b>\$1,321,887.00</b>	<b>\$ -175,216.43</b>	<b>\$175,216.43</b>	<b>86.74 %</b>	<b>13.26 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -447,806.40</b>	<b>\$ -81,337.00</b>	<b>\$ -366,469.40</b>	<b>\$366,469.40</b>	<b>550.56 %</b>	<b>-450.56 %</b>
Other Income						
824100 Interest	10,984.14	6,000.00	4,984.14	-4,984.14	183.07 %	-83.07 %
Gain(Loss) on Sale of Equipment	124,150.00	100,000.00	24,150.00	-24,150.00	124.15 %	-24.15 %
<b>Total Other Income</b>	<b>\$135,134.14</b>	<b>\$106,000.00</b>	<b>\$29,134.14</b>	<b>\$ -29,134.14</b>	<b>127.49 %</b>	<b>-27.49 %</b>
<b>NET OTHER INCOME</b>	<b>\$135,134.14</b>	<b>\$106,000.00</b>	<b>\$29,134.14</b>	<b>\$ -29,134.14</b>	<b>127.49 %</b>	<b>-27.49 %</b>
<b>NET INCOME</b>	<b>\$ -312,672.26</b>	<b>\$24,663.00</b>	<b>\$ -337,335.26</b>	<b>\$337,335.26</b>	<b>-1,267.78 %</b>	<b>1,367.78 %</b>

# Redwood Valley Calpella Fire District

As of Jun 30, 2026

---

	TOTAL
<hr/>	
Assets	
Current Assets	
Bank Accounts	
001000 Funds held by County	835,940.24
001001 Equipment Trust	54,742.30
001002 Savings Bank - Checking	76,709.29
001003 Petty Cash	0.00
<b>Total for Bank Accounts</b>	<b>\$967,391.83</b>



# RVCFD Staff Report

**DATE:** 5/6/2026  
**TO:** RVCFD Board of Directors  
**FROM:** Matt Keizer, Battalion Chief, Fire Marshal

**SUBJECT: Resolution 2026-03 Transfer of Funds from The General Fund into the Fire Equipment Trust Fund**

## SUMMARY

**Staff is requesting approval Approve/Adopt Resolution 2026-03 a transfer funds from the General Fund to the Fire Equipment Trust Fund.**

## STAFF ANALYSIS

The Resolution transfers funds from previous sold vehicles (\$108,335) and 50% of the Measure P sales tax revenues received through May of 2026, (\$104,747.86), from the General Fund to the Fire Equipment Trust Fund in the amount of \$213,082.86.

The previous sold Vehicles and equipment sold includes: WT6291 (\$15,100), U6245 (\$3,550), ENG6270 (\$89,100) and PTO Pumps (\$585)

## RECOMMENDATION ACTION

**Approve/Adopt Resolution 2026-03 a transfer from the General Fund to the Fire Equipment Trust Fund.**

## ATTACHMENTS

1. 2024-2025 Measure P
2. 2025-2026 Measure P
3. Resolution

## RESOLUTION 2026-03

### RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE EQUIPMENT TRUST FUND HELD AT THE COUNTY OF MENDOCINO ON BE HALF OF THE REDWOOD VALLEY-CALPELLA FIRE DISTRICT

WHEREAS, the Board of Directors of the Redwood Valley-Calpella Fire District, at a Regular Board Meeting, held on May 14, 2026, approved a funds transfer from the monies being held in the General Fund =3540 to the Fire Equipment Trust Fund=2110 in the amount of \$213,082.86,

NOW THEREFORE IT BE FURTHER RESOLVED, that the Board of Directors of the Redwood Valley-Calpella Fire District authorizes the transfer of funds received from the previous sales of fixed assets (\$108,335) and 50% of the Measure P sales tax revenues received through May of 2026 (\$104,747.86), from the General Fund = 3540 to the Fire Equipment Trust Fund = 2110 in the amount of **\$213,082.86**.

PASSED AND ADOPTED, by the Board of Directors of the Redwood Valley-Calpella Fire District, County of Mendocino, State of California on May 14, 2026, by the following vote:

AYE          NAY          ABSENT

BOARD MEMBER DUNKEN  
BOARD MEMBER COOPER  
BOARD MEMBER MAYFIELD  
BOARD MEMBER ODELL  
BOARD MEMBER TUSO

\_\_\_\_\_  
Stephanie Dunken, Board Chairperson

\_\_\_\_\_  
ATTEST: Jessica Keizer, Clerk of the Board

# EXHIBIT A

updated: 12/31/2025

## Measure P (.25% STx) Fire Funding Allocations <sup>(1)</sup> QUARTERLY Calcs <sup>(2)</sup> 2025-26 Meas P

<p> <b>\$ 3,923,000</b> ← FY BU 1000 Revenue Forecast 2025-26  <b>3,530,700</b> ← 90% Total Fire Agencies Budget portion <sup>(3)</sup>  <b>392,300</b> ← 10% Total MC Fire Safe Council Budget portion <sup>(3)</sup> </p>	<p> <b>91,601</b> ← 2020 Census County Population <sup>(4)</sup> </p>	<p> <b>Funding basis:</b> Mendocino County, 2022 Ballot Measure P, .25% Sales Tax (sunsets 3/31/2033), and BOS Resolution #22-159                 </p>
---	---	--

22 ← Agencies <sup>(5)</sup>	Qtr 1 <small>(12/19 tally)</small>			Qtr 2			Qtr 3			Qtr 4			TOTALS to Date						
QTR Meas P Actual Revenues →	1,327,824.89												1,327,824.89						
[AUDITOR's reported FY Total] →																			
QTR 90% Fire Agencies portion →	1,195,042.40												1,195,042.40						
QTR 10% Fire Safe Council portion →	132,782.49												132,782.49						
QTR gross Basic & Pop alloc →	478,017 717,025 1,195,042.40												478,017 717,025 1,195,042.40						
QTR per Agency & per capita →	21,728 7.83												21,728 7.83						
District/Agency	JPA	Pop <sup>(4)</sup>	%	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTALS	
1 Albion-Little River FPD		1,447	1.58%	21,728	11,327	33,054.72							21,728	11,327	33,054.72				
2 Anderson Valley CSD		3,189	3.48%	21,728	24,963	46,690.58							21,728	24,963	46,690.58				
3 Brooktrails CSD		3,483	3.80%	21,728	27,264	48,991.93							21,728	27,264	48,991.93				
4 Comptche CSD		521	0.57%	21,728	4,078	25,806.27							21,728	4,078	25,806.27				
5 Covelo FPD		2,750	3.00%	21,728	21,526	43,254.22							21,728	21,526	43,254.22				
6 Elk CSD		390	0.43%	21,728	3,053	24,780.84							21,728	3,053	24,780.84				
7 Fort Bragg City FD <i>Fort Bragg</i>		7,537	8.3%	21,728	119,815	163,270.81							21,728	119,815	163,270.81				
8 Fort Bragg Rural FPD <i>Fire Authority <sup>(4)</sup></i>		7,770	8.6%	21,728	119,815	163,270.81							21,728	119,815	163,270.81				
9 Hopland FPD		1,965	2.15%	21,728	15,381	37,109.47							21,728	15,381	37,109.47				
10 Leggett Valley FPD		461	0.50%	21,728	3,609	25,336.61							21,728	3,609	25,336.61				
11 Little Lake FPD (Willits)		9,156	9.99%	21,728	71,667	93,394.57							21,728	71,667	93,394.57				
12 Long Valley FPD (Laytonville)		2,574	2.81%	21,728	20,149	41,876.54							21,728	20,149	41,876.54				
13 Mendocino FPD		2,848	3.11%	21,728	22,293	44,021.33							21,728	22,293	44,021.33				
14 Piercy FPD		131	0.14%	21,728	1,025	22,753.46							21,728	1,025	22,753.46				
15 Potter Valley CSD		1,981	2.16%	21,728	15,507	37,234.72							21,728	15,507	37,234.72				
16 Redwood Coast FPD		1,788	1.95%	21,728	13,996	35,723.97							21,728	13,996	35,723.97				
17 Redwood V-Calpella FD		7,106	7.76%	21,728	55,624	77,351.69							21,728	55,624	77,351.69				
18 South Coast FPD		1,777	1.94%	21,728	13,910	35,637.86							21,728	13,910	35,637.86				
19 Ukiah City FD <i>Ukiah Valley</i>		16,499	18.1%	21,728	268,036	311,492.47							21,728	268,036	311,492.47				
20 Ukiah Valley FPD <i>Fire Authority <sup>(4)</sup></i>		17,744	19.5%	21,728	268,036	311,492.47							21,728	268,036	311,492.47				
21 Westport VFC		278	0.30%	21,728	2,176	23,904.14							21,728	2,176	23,904.14				
22 Whale Gulch VFC		208	0.23%	21,728	1,628	23,356.20							21,728	1,628	23,356.20				
Totals:	91,601	100%		478,017	717,025	1,195,042.40							478,017	717,025	1,195,042.40				
Percent of quarterly funding:				40%	60%								40%	60%					

- NOTES:**
- 1) Meas P allocations above are based on a MCAFD funding formula approved 6/15/2022 with a 40% basic allocation shared equally by fire agencies including Cities, remaining 60% allocated by population
  - 2) Began with quarterly allocation/distribution format starting with Q4 FY 2022/23
  - 3) Fire Safe Council authorized to receive 10% and Fire Agencies 90% of allocated funding based on BOS resolution #22-159
  - 4) Agency population numbers adjusted to match County's 2020 Census total, each agency increased by same 3.96% over previously agreed upon agency and County numbers (88,113 to 91,601) - per 2022 MCAFD agreement
  - 5) Because Meas P .25% sales tax applies uniformly throughout all areas of the County, jointly-run Fort Bragg and Ukiah JPA's each include 2 separate agencies and are eligible to receive 2 basic allotments.

by:

# EXHIBIT A

updated: 9/15/2025

## Measure P (.25% STx) Fire Funding Allocations <sup>(1)</sup> QUARTERLY Calcs <sup>(2)</sup> 2024-25 Meas P

\$ 4,000,000 ← BOS FY Authorized Budget Projection 2024-25 3,600,000 ← 90% Total Fire Agencies Budget portion <sup>(3)</sup> 400,000 ← 10% Total MC Fire Safe Council Budget portion <sup>(3)</sup>	91,601 ← 2020 Census County Population <sup>(4)</sup>	Funding basis: Mendocino County, 2022 Ballot Measure P, .25% Sales Tax (sunsets 3/31/2033), and BOS Resolution #22-159
---	---	--

22 ← Agencies <sup>(5)</sup>	Qtr 1 (12/02 tally)			Qtr 2 (5/14 tally)			Qtr 3 (6/23 tally)			Qtr 4 (9/15 adj tally true up)			TOTALS to Date							
<b>QTR Meas P Actual Revenues</b> →	1,270,463.13			1,274,057.93			1,041,798.69			1,226,595.77			4,812,915.52							
<b>[AUDITOR's reported FY Total]</b> →													4,812,915.52							
<b>QTR 90% Fire Agencies portion</b> →	1,143,416.82			1,146,652.13			937,618.82			1,103,936.19			4,331,623.96							
<b>QTR 10% Fire Safe Council portion</b> →	127,046.31			127,405.80			104,179.87			122,659.58			481,291.56							
<b>QTR gross Basic &amp; Pop alloc</b> →	Basic 40%	Pop 60%		Basic 40%	Pop 60%		Basic 40%	Pop 60%		Basic 40%	Pop 60%		Basic 40%	Pop 60%						
<b>QTR per Agency &amp; per capita</b> →	457,367	686,050	1,143,416.81	458,661	687,991	1,146,652.13	375,048	562,571	937,618.82	441,574	662,362	1,103,936.19	1,732,650	2,598,974	4,331,623.95					
	20,789	7.49		20,848	7.51		17,048	6.14		20,072	7.23		78,757	28.37						
District/Agency	JPA	Pop <sup>(4)</sup>	%	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTAL	Basic	Population	TOTALS		
1 Albion-Little River FPD		1,447	1.58%	20,789	10,837	31,626.76	20,848	10,868	31,716.26	17,048	8,887	25,934.41	20,072	10,463	30,534.73	78,757	41,055	119,812.16		
2 Anderson Valley CSD		3,189	3.48%	20,789	23,884	44,673.55	20,848	23,952	44,799.96	17,048	19,585	36,632.98	20,072	23,059	43,131.04	78,757	90,481	169,237.53		
3 Brooktrails CSD		3,483	3.80%	20,789	26,086	46,875.48	20,848	26,160	47,008.12	17,048	21,391	38,438.59	20,072	25,185	45,256.93	78,757	98,822	177,579.12		
4 Comptche CSD		521	0.57%	20,789	3,902	24,691.44	20,848	3,913	24,761.31	17,048	3,200	20,247.35	20,072	3,767	23,838.88	78,757	14,782	93,538.98		
5 Covelo FPD		2,750	3.00%	20,789	20,596	41,385.64	20,848	20,655	41,502.75	17,048	16,889	33,936.84	20,072	19,885	39,956.65	78,757	78,025	156,781.88		
6 Elk CSD		390	0.43%	20,789	2,921	23,710.31	20,848	2,929	23,777.40	17,048	2,395	19,442.81	20,072	2,820	22,891.62	78,757	11,065	89,822.14		
7 Fort Bragg City FD	Fort Bragg	7,537	16.71%	20,789	114,639	156,217.54	20,848	114,963	156,659.57	17,048	94,005	128,100.71	20,072	110,680	150,823.56	78,757	434,288	591,801.38		
8 Fort Bragg Rural FPC	Fire	7,770		20,789			20,848			17,048			20,072			78,757				
9 Hopland FPD		1,965	2.15%	20,789	14,717	35,506.35	20,848	14,759	35,606.82	17,048	12,068	29,115.73	20,072	14,209	34,280.36	78,757	55,752	134,509.26		
10 Leggett Valley FPD		461	0.50%	20,789	3,453	24,242.07	20,848	3,462	24,310.67	17,048	2,831	19,878.86	20,072	3,333	23,405.02	78,757	13,080	91,836.62		
11 Little Lake FPD (Willits)		9,156	9.99%	20,789	68,571	89,359.94	20,848	68,765	89,612.79	17,048	56,229	73,276.48	20,072	66,203	86,274.46	78,757	259,767	338,523.67		
12 Long Valley FPD (Laytonville)		2,574	2.81%	20,789	19,278	40,067.48	20,848	19,333	40,180.86	17,048	15,808	32,855.93	20,072	18,612	38,684.01	78,757	73,032	151,788.28		
13 Mendocino FPD		2,848	3.11%	20,789	21,330	42,119.62	20,848	21,391	42,238.80	17,048	17,491	34,538.71	20,072	20,594	40,665.28	78,757	80,806	159,562.41		
14 Piercy FPD		131	0.14%	20,789	981	21,770.52	20,848	984	21,832.12	17,048	805	17,852.15	20,072	947	21,018.81	78,757	3,717	82,473.60		
15 Potter Valley CSD		1,981	2.16%	20,789	14,837	35,626.18	20,848	14,879	35,726.99	17,048	12,166	29,214.00	20,072	14,325	34,396.06	78,757	56,206	134,963.23		
16 Redwood Coast FPD		1,788	1.95%	20,789	13,391	34,180.70	20,848	13,429	34,277.42	17,048	10,981	28,028.68	20,072	12,929	33,000.48	78,757	50,731	129,487.28		
17 Redwood V-Calpella FD		7,106	7.76%	20,789	53,221	74,010.11	20,848	53,371	74,219.53	17,048	43,642	60,689.40	20,072	51,383	71,454.64	78,757	201,617	280,373.68		
18 South Coast FPD		1,777	1.94%	20,789	13,309	34,098.31	20,848	13,347	34,194.80	17,048	10,914	27,961.12	20,072	12,849	32,920.94	78,757	50,418	129,175.17		
19 Ukiah City FD	Ukiah Valley	16,499	37.38%	20,789	256,457	298,036.13	20,848	257,183	298,879.31	17,048	210,299	244,394.07	20,072	247,602	287,745.37	78,757	971,540	1,129,054.88		
20 Ukiah Valley FPD	Fire	17,744		20,789			20,848			17,048			20,072			78,757				
21 Westport VFC		278	0.30%	20,789	2,082	22,871.48	20,848	2,088	22,936.20	17,048	1,707	18,754.95	20,072	2,010	22,081.76	78,757	7,888	86,644.39		
22 Whale Gulch VFC		208	0.23%	20,789	1,558	22,347.21	20,848	1,562	22,410.45	17,048	1,277	18,325.05	20,072	1,504	21,575.59	78,757	5,902	84,658.30		
(truncation manual adj: UVFA +/- cents to balance as indicated) →																				
<b>Totals:</b>	91,601	100%		457,367	686,050	1,143,416.82	458,661	687,991	1,146,652.13	375,047	562,571	937,618.82	441,574	662,362	1,103,936.19	1,732,649	2,598,974	4,331,623.96		
Percent of quarterly funding:				40%	60%		40%	60%		40%	60%		40%	60%		40%	60%	0.00		

- NOTES:**
- 1) Meas P allocations above are based on a MCAFD funding formula approved 6/15/2022 with a 40% basic allocation shared equally by fire agencies including Cities, remaining 60% allocated by population
  - 2) Began with quarterly allocation/distribution format starting with Q4 FY 2022/23
  - 3) Fire Safe Council authorized to receive 10% and Fire Agencies 90% of allocated funding based on BOS resolution #22-159
  - 4) Agency population numbers adjusted to match County's 2020 Census total, each agency increased by same 3.96% over previously agreed upon agency and County numbers (88,113 to 91,601) - per 2022 MCAFD agreement
  - 5) Because Meas P .25% sales tax applies uniformly throughout all areas of the County, jointly-run Fort Bragg and Ukiah JPA's each include 2 separate agencies and are eligible to receive 2 basic allotments.

9/15/2025

by:



# RVCFD Staff Report

**DATE:** 5/6/2026  
**TO:** RVCFD Board of Directors  
**FROM:** Matt Keizer, Battalion Chief, Fire Marshal

**SUBJECT:** **Water Tender 6291 Proposed Early Payoff.**

## SUMMARY

Staff is requesting Board consideration to authorize the Chief to arrange the early payoff of the Kenworth 3000 gal water tender lease in the amount of \$415,088.79, resulting in an estimated savings of \$63,653.07 in future interest costs.

## STAFF ANALYSIS

On May 13, 2025, the Redwood Valley-Calpella Fire District entered into a lease purchase agreement with First National Corporation to finance the purchase of a new 3,000 gallon Kenworth water tender. The purchase price of the apparatus was \$463,500.00.

The financing terms consist of a seven year lease at an interest rate of 4.89%, with seven annual payments of \$79,790.31. The District has already made the first annual payment of \$79,790.31, which consisted of \$57,113.40 toward principal and \$22,676.91 toward interest.

If the District continues with the current payment schedule over the remaining six years, the total interest paid over the life of the lease will equal \$95,032.17. All annual payments for this apparatus are currently scheduled to be paid from the Equipment Trust Fund in the amount of \$79,790.31 per year for the next six years.

Due to the remaining PG&E settlement funds and the sale of District assets, the District has a unique opportunity to pay off the remaining balance of the lease in the amount of \$415,088.79. By paying off the balance early, the District would save approximately \$63,653.07 in future interest costs over the remaining six years of the agreement.

Staff recommends utilizing the remaining PG&E funds totaling \$298,466.46 along with a one-time withdrawal of \$116,622.33 from the Equipment Trust Fund, to satisfy the total payoff amount of \$415,088.79.

In order to maximize the interest savings and fully satisfy the lease obligation, the payoff would need to be completed on or before June 30, 2026.

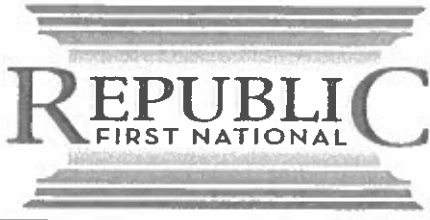
## RECOMMENDATION ACTION

Approve the use of \$298,466.46 in remaining PG&E settlement funds and a one-time withdrawal of \$116,622.33 from the Equipment Trust Fund to pay off the remaining

balance of the Kenworth 3000 gal water tender lease on or before June 30, 2026 totaling \$415,088.79

### **ATTACHMENTS**

1. Finance Quote
2. Payment Schedule
3. Early Payoff E mail



# ATTACHMENT 1

2525 West State Road 114  
Rochester, IN 46975  
(800) 700-7878  
Fax: (800) 865-8517

[www.republicfirstnational.com](http://www.republicfirstnational.com)

April 29, 2025

To: Chief Dan Grebil  
Vendor: Fire Apparatus Solutions  
From: Angie Deming  
  
Customer: Redwood Valley - Calpella Fire District

Thanks for the opportunity to give you a quote on your latest project!

Equipment: One (1) New Fouts Bros 3000 Gallon Water Tender

Unit Cost: \$ 463,500.00  
Down Payment: \$ 0.00  
Net Financed: \$ 463,500.00  
Frequency of Payments: Annual

Term in Years:	<u>5</u>	<u>7</u>	<u>10</u>
Payments:	\$ 106,686.66	\$ 79,790.31	\$ 59,890.53
Factor:	0.23018	0.17215	0.12921
APR:	4.87%	4.89%	4.95%

Estimated Closing Date: May, 2025  
Delivery Date: June, 2025  
First Lease Payment Due: May, 2026

- \* This is a proposal only and not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- \* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- \* Lessee's total amount of tax exempt debt to be issued in this calendar year will not exceed the \$10,000,000 limit.
- \* Payments and rates reflect pre-application of escrow earnings and manufacturer discounts, if any.

Sincerely,  
Republic First National Corporation

Angie Deming  
[angie@rfnonline.com](mailto:angie@rfnonline.com)

# ATTACHMENT 2

## ATTACHMENT 2 PAYMENT SCHEDULE

RE: Schedule of Equipment No. 01 between Republic First National Corporation as Lessor and Redwood Valley - Calpella Fire District as Lessee dated as of May 13, 2025 to Master Equipment Lease Purchase Agreement dated as of May 13, 2025.

Lease Number: 0513XRED

Cost of Equipment: \$463,500.00

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

Payment Number	Payment Date	Payment Amount	Interest Portion	Principal Portion	Early Termination Purchase Option
1	5/13/2026	\$79,790.31	\$22,676.91	\$57,113.40	Not Applicable
2	5/13/2027	\$79,790.31	\$19,882.61	\$59,907.70	\$349,303.65
3	5/13/2028	\$79,790.31	\$16,951.61	\$62,838.70	\$285,581.31
4	5/13/2029	\$79,790.31	\$13,877.20	\$65,913.11	\$218,927.74
5	5/13/2030	\$79,790.31	\$10,652.38	\$69,137.93	\$149,208.11
6	5/13/2031	\$79,790.31	\$7,269.78	\$72,520.53	\$76,281.37
7	5/13/2032	\$79,790.31	\$3,721.68	\$76,068.63	\$0.00
Grand Totals		\$558,532.17	\$95,032.17	\$463,500.00	

The Early Termination Purchase Option assumes rental payments and other amounts due on and prior to that date have been paid.

LESSEE: Redwood Valley - Calpella Fire District

By Stephanie Dunken

Title Stephanie Dunken, Board Chair

Date 5/28/2025



# ATTACHMENT 3

Jessica Keizer <jkeizer@redwoodvalleyfire.org>

## RE: Early Payoff

1 message

Monica Huffman <monica@rfronline.com>  
To: Jessica Keizer <jkeizer@redwoodvalleyfire.org>

Wed, Jan 7, 2026 at 11:09 AM

Jessica,

Please see the requested payoff information below.

The payoff would be \$494,879.10 good through 6/30/2026

If they make their payment the net payoff would be \$415,088.79.

Payoff:	494,879.10
Payment:	(79,790.31)
Net Due:	415,088.79

*Handwritten notes:*  
 Total payoff would be  
 \$415,088.79  
 on 6/30/2026

If you have any questions, please let me know.

Thank you,

Monica Huffman  
Document Specialist



P: (800) 700-7878  
 M: (260) 577-7076  
 F: (800) 865-8517  
 E: monica@rfronline.com  
 A: 2525 West State Road 114  
 Rochester, IN 46975



[www.republicfirstnational.com](http://www.republicfirstnational.com)



Financing resources  
for all your needs.

[VIEW NOW](#)



# RVCFD Staff Report

**DATE:** 5/6/2026

**TO:** RVCFD Board of Directors

**FROM:** Matt Keizer, Battalion Chief, Fire Marshal

**SUBJECT:** Surplus of Cascade Slip-in Unit per OMP 3.20

## SUMMARY

Declaration of Surplus Property and Authorization for Public Auction Sale Pursuant to OPM 3.2.2 and OPM 3.20.3.1

## STAFF ANALYSIS

Staff have identified a Cascade 250 ga Slip-in unit removed out of U6242 that is no longer needed due to the District's new Squad unit 6231, and the transition of Utility 6242 to a utility only. As a result, the slip-in unit has been removed and is ready for sale.

Pursuant to OPM 3.20.2, the item listed above has been reviewed and determined to be surplus to operational needs. If approved, the property will be offered to Local Gov at a price of \$10,000. If local gov is not interested it will be sold at public auction in compliance with OPM 3.20.3.1 to ensure transparency and obtain fair market value.

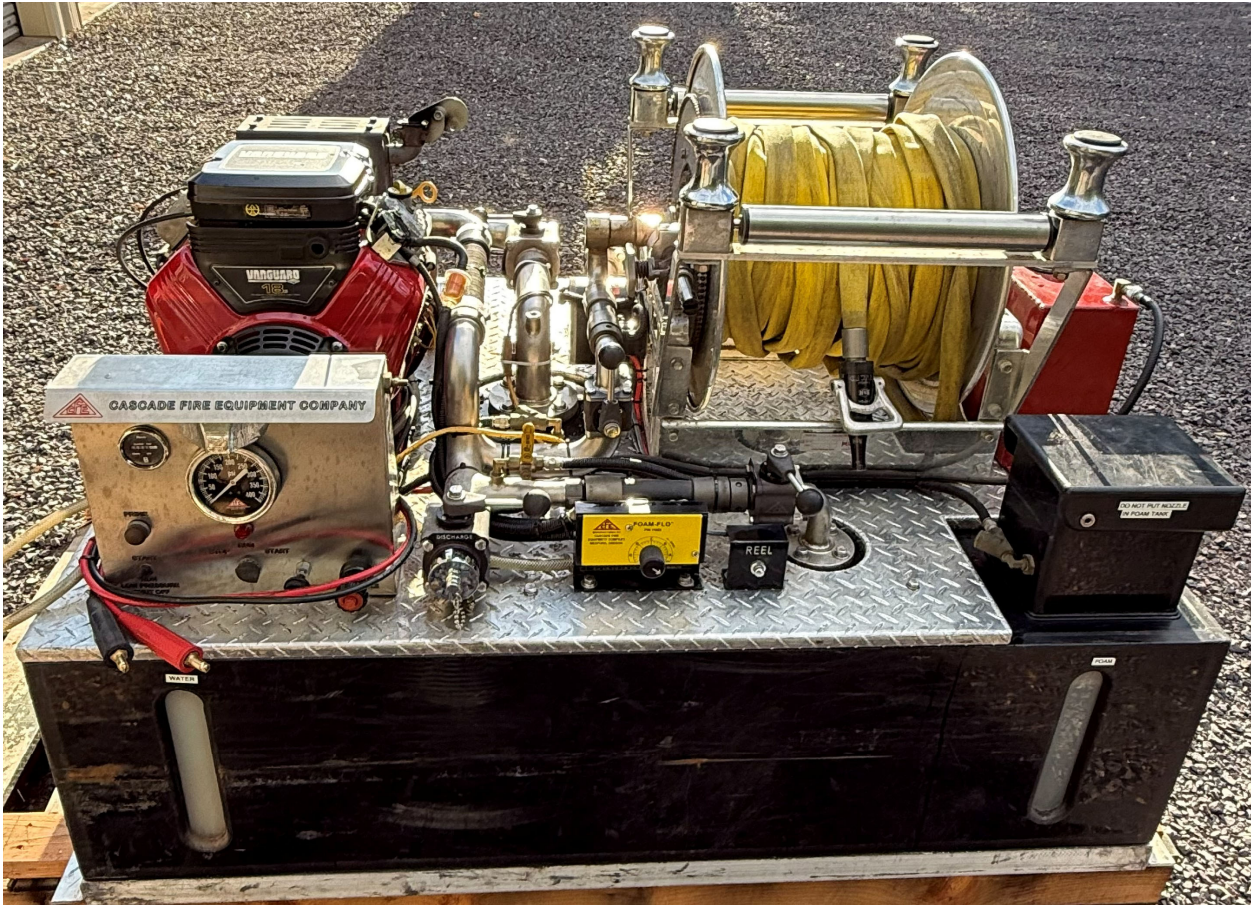
## RECOMMENDATION ACTION

Motion to approve the list of items identified above, declare one Cascade Slip-in unit as surplus property pursuant to OPM 3.20.2, and authorize staff to dispose of the property through public auction, or sale to local gov in compliance with OPM 3.20.3.1.

## ATTACHMENTS

1. Attachment 1 (Photo)

# ATTACHMENT 1





# RVCFD Staff Report

**DATE:** 5/6/2026  
**TO:** RVCFD Board of Directors  
**FROM:** Matt Keizer, Battalion Chief, Fire Marshal

**SUBJECT:** Review and possible approval of the purchase of two floating pumps.

## SUMMARY

**Staff is requesting approval to purchase 2 Darley Floating pumps from diamondback Fire and Rescue total approximate amount of 10,636.25 With funding from Mendocino County Fire Safe Council micro grant program.**

## STAFF ANALYSIS

Oftentimes, wildland firefighting requires fire apparatus to draft water from static water sources such as ponds, pools, and rivers. Floating pumps are used to transfer water from these static sources into fire apparatus. The Fire District currently owns two floating pumps that are more than 10 years old and are either not operating properly or are completely out of service.

In March 2025, the Fire District submitted a grant application to the Mendocino County Fire Safe Council to secure funding to replace the two floating pumps. The Redwood Valley-Calpella Fire District's grant application was approved in the amount of \$9,769.00.

Staff is seeking approval to purchase two floating pumps from Diamondback Fire and Rescue at an approximate total cost of \$10,636.25. The remaining balance of \$867.25 would be funded through the Equipment Trust Fund. Fire district received three bids and diamondback was the lowest price, and is also capable of supplying the pumps within a timely manner.

## RECOMMENDATION ACTION

Approve the purchase of two floating pumps from Diamondback Fire and Rescue in an amount of \$10,636.25, and authorize the use of \$867.25 from the Equipment Trust Fund to complete the purchase.

## ATTACHMENTS

1. Diamondback Fire and Rescue
2. Pumpbiz.com
3. AMDS
4. Grant Contract



# MENDOCINO COUNTY FIRE SAFE COUNCIL

*To inform, empower, and mobilize county residents to survive and thrive in wildfire-prone environments.*

## 2026 MICRO-GRANT PROGRAM

### FUNDING APPROVAL – SIGNATURE REQUIRED

It is your responsibility to track all appropriate grant expenses and documentation, deadlines and reporting dates. You may be required to have a mid-project check-in with a MCFSC representative, or to be available for a potential site visit during the term of the grant.

#### **TIMELINE**

Once you sign and submit this form, your group is eligible to start expending funds and administering the project. All project work and funding expenses must be completed no later than March 31, 2027. Final reports must be submitted no later than April 30, 2027.

#### **SUBMITTING PAYMENTS**

MCFSC's Micro-Grants are intended to be reimbursements, meaning that grantees (you) cover grant costs and then submit supporting documentation to MCFSC in order to be compensated for those costs. Reimbursement requires that the grantee submit an invoice for the costs incurred, along with a description of those costs, the date the costs were incurred, and a copy of all related receipts and/or work-time records.

#### **Other Payment Options**

MCFSC also recognizes that all grantees may not have sufficient funds to prepay grant costs. Therefore, MCFSC also makes available the following three payment options. Note: the W-9 Form and independent contractor agreement requirements below for non-equipment purchases still apply.

#### **Non-Equipment-Related Costs**

If payment is made to any individual or business for work performed, and the total payments to that individual or business exceed a cumulative \$600 in a calendar year, and if MCFSC pays them directly, we will require a completed IRS Form W-9 for that individual or business, and a contract establishing that the person or business is acting as an independent contractor, before we can provide compensation.

#### Direct payment

For equipment purchases, or contracts for work by businesses such as an arrangement with a fuel-reduction contractor, grantees may prearrange for invoices to be sent directly to the Mendocino County Fire Safe Council. For example, with prior notice MCFSC can pay your vendor directly for e.g. water tanks, chainsaws, or trailers by either check or credit card. Grantees can also arrange to have contractors send their invoices directly to MCFSC. To prearrange for direct payments, contact Eva at [king@firesafemendocino.org](mailto:king@firesafemendocino.org) or (707) 518-3088.

# ATTACHMENT 1



**DIAMONDBACK FIRE & RESCUE, INC.**

**1762 S SYCAMORE AVENUE  
RIALTO, CA 92376**

## ESTIMATE

DATE	ESTIMATE #
3/31/2026	03312026-2

NAME / ADDRESS
Redwood Valley Calpella Fire District PO Box 499 Redwood Valley, CA 95470

SHIP TO

P.O. NUMBER	ESTIMATE PROVIDED BY	LEAD TIME	VEHICLE INFO	
	jenn			
Item	Description	Qty	Cost Each	Total
Misc	Pump - Hef11H, 2011 W/Warranty : Engine:  Honda GVX390, 2.2qt fuel tank Anodized aluminum alloy pump casing Bronze impeller 4" screened suction 2-1/2" NHM discharge	2	4,750.00	9,500.00T
Freight	Darley #FP00507 Freight - estimated may be subject to change due to final shipment cost	1	400.00	400.00
			<b>Subtotal</b>	\$9,900.00
			<b>Sales Tax (7.75%)</b>	\$736.25

Phone #
909-879-7354

E-mail
jennfasfire@gmail.com

<b>TOTAL</b>	<b>\$10,636.25</b>
--------------	--------------------



Enter Keyword or Item



## Shopping Cart


### SUMMARY

ESTIMATE SHIPPING AND TAX

Subtotal	\$9,472.00
Shipping (RL Freight - Standard Service)	\$973.78
Order Total	\$10,445.78

APPLY DISCOUNT CODE

[PROCEED TO CHECKOUT](#)

ITEM	PRICE	QTY	SUBTOTAL
 <b>DOLPHIN FLOATING FIRE PUMP</b> HEF1H	\$4,736.00	2	\$9,472.00
<a href="#">Edit</a>	<a href="#">Remove item</a>		

[CONTINUE SHOPPING](#)[CLEAR SHOPPING CART](#)[UPDATE SHOPPING CART](#)

\*NOTE: We do ship internationally, US territories, AK, HI, Canada and to the islands, however any order outside the Continental USA (48 states) needs to be done via phone or email. Orders put through the website for places other than the 48 states will be held for additional shipping payment. PayPal transactions can only be shipped to Confirmed addresses.

[† Terms and Conditions](#)

\*\* Financing available on approved credit through Horizon Keystone Financial, contact PumpBiz for further details.

### Contact an Expert Today

When you call PumpBiz, you'll always reach a real person. Never a robot. Our Midwest-based team is here to listen, answer your pump questions, and help you find exactly what you need. No phone trees, no runaround, just real help when you need it. Give us a call at [1-800-PUMPBIZ \(786-7249\)](tel:1-800-PUMPBIZ).

[CONTACT US](#)

# ATTACHMENT 3

## Listen to the AMDS Podcast Here



### 2025 Darley FP00507

*W*  
**\$5,275.00** + TAX & SHIPPING

Note: Due to additional freight and handling costs, final pricing may be higher than MSRP.

Price Drop Alert

Hi there, have a question? Send us a text!

**MY RECENTLY VIEWED INVENTORY**

**GET INVENTORY UPDATES**

Text us!  



# MENDOCINO COUNTY FIRE SAFE COUNCIL

*To inform, empower, and mobilize county residents to survive and thrive in wildfire-prone environments.*

## Advance payment terms

Grantees can also pre-arrange to receive cash advances to pay for grant-related costs. To use the advance payment option, the grantee must fill out our Advance Payment Form, and have that form approved prior to incurring the related costs. **Any unused funds that have been advanced must be returned to the Mendocino County Fire Safe Council.** The grantee must also submit an invoice for all costs incurred, along with a description of those costs, the date the costs were incurred, and a copy of all related receipts and or work-time records to document how advanced funds were used. To prearrange for advance payments, contact Eva at [king@firesafemendocino.org](mailto:king@firesafemendocino.org) or (707) 518-3088.

## Nonprofit Option

If a Grantee is a recognized nonprofit organization, it can opt to manage its own grant funds and be responsible for issuing its own 1099 Forms, along with other fiscal responsibilities regarding the use of those funds. In that case, MCFSC can send a check to the nonprofit for the grant amount. The nonprofit will need to provide MCFSC with an accounting of how the funds were spent, return any funds not expended to meet the objectives of the grant, and comply with all grant reporting requirements.

## **TRACKING VOLUNTEER TIME AND EXPENSES**

If your group utilized volunteer time and matching expenses, please keep track of the hours and amount for the duration of this grant. You will be asked to report any matching volunteer hours and expenses on the final report form.

## **FINAL REPORT FORM**

The final report form is attached in a separate document. We would appreciate getting your report as soon as your project is completed. All reports must be submitted no later than 30 days after the grant completion date, on April 30, 2027. If you have any questions about filling out this form, please contact Eva King at [king@firesafemendocino.org](mailto:king@firesafemendocino.org). Please familiarize yourself with this form before you start your project to be aware of what you will be asked to report on.



# MENDOCINO COUNTY FIRE SAFE COUNCIL

*To inform, empower, and mobilize county residents to survive and thrive in wildfire-prone environments.*

## SIGNATURE

I hereby certify that I am authorized to accept these funds on behalf of the group or agency named in this application.

I further certify that I have read the terms and guidelines for the 2026 Micro-Grant Program and will complete the necessary steps to complete this grant.

I consent to MCFSC's use of project photos, stories, quotes and any other submitted content for publication on MCFSC's website, press releases, reports, outreach material, funding applications or any other medium, at any time and at MCFSC's sole discretion, with no further permission required.

Redwood Valley Calpella Fire Department

Grantee

9,769

Funding Amount

*Justin Ebert*

Print Name

4/28/26

Date

*[Signature]*

Signature

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
PRELIMINARY GENERAL FUND BUDGET (3540)  
2026/2027**

<u>Rev Acct#</u>	<u>Revenue Desc</u>	<u>Rev Amount</u>	<u>Expense Category</u>	<u>Exp Amount</u>
82-				
1110	Prop Tax - Secured	342,705	Salaries & Benefits	661,648
1120	Prop Tax - Unsecured	10,000	Services & Supplies	282,866
1130	Prop Tax - Supplemental	2,000	Other Charges	97,800
1300	Special Tax Assessments	269,000	Fixed Assets	0
1500	Sales Tax - Measure P (3/31/2033)	280,000	Contingencies	0
1510	Sales Tax - Prop. 172	24,000		
4100	Interest	6,000		
5481	Homeowners Exemption	1,750		
5490	State Strike Team/Task Force+(ABH 2024)	0		
5670	Federal Strike Team/Task Force	0		
6175	Plan Check and Inspection Fees	10,000		
6199	Emergency Response Fees	2,750		
6390	Other Charges	500		
7700	Other Revenue (Meas. D TOT)	25,000		
7707	Donations	8,500		
7800	Coyote Valley Casino Services Contract	72,500		
7900	Grants	13,550		
7500	Sale of Fixed Assets	70,000		
	<b>Total Revenue</b>	<b>1,138,255</b>	<b>Total Expenses</b>	<b>1,042,314</b>
750001	Operating Transfer In from Eq. Trust	79,790	Transfer to Eq. Trust	95,940.68
	Fund Balance (County&SBMC)	920,394.60		
	<b>Grand Total</b>	<b>2,138,440</b>		<b>1,138,255</b>

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT  
PRELIMINARY GENERAL FUND BUDGET (3540)  
2026/2027**

<b>Expenditure Summary</b>		
<b>Account #86-</b>	<b>Category</b>	<b>Amount</b>
	<b>Salaries and Benefits</b>	
1011	Regular Pay - Permanent	368,323
1012	Extra Help and Volunteer Stipends	75,480
1013	Extra Hours/FLSA Overtime	48,282
1014	Emergency Hire/Strike Team/Task Force+(ABH2024)	0
1021	Retirement	18,416
1022	Social Security Tax	30,509
1023	Medicare Tax	7,135
1030	Medical Insurance	67,211
1031	Unemployment Tax	6,292
1035	Workers Compensation Insurance	40,000
	<b>Total Salaries and Benefits</b>	<b>661,648</b>
	<b>Services and Supplies</b>	
2050	Clothing and Personal Protective Equipment	40,000
2060	Communications	5,980
2080	Emergency Meals and Hydration Supplies	3,000
2090	Station Supplies	3,400
2101	Insurance - General Liability, Property and Equipment	30,000
2120	Apparatus and Equipment Maintenance	32,000
2130	Station Maintenance	5,000
2140	Medical Supplies	5,000
2150	Memberships	4,765
2170	Office Expense	9,276
2181	Auditing	5,720
2183	Legal Fees	10,000
2185	Medical Physicals, Test and Vaccinations	3,700
2187	Education & Training	16,500
2189	Professional/Special Services	25,000
2190	Publications and Legal Notices	2,125
2200	Equipment Rents and Leases	900
2220	Small Tools and Equipment	5,000
2231	Election Expenses	12,000
2239	Special District Expense	6,000
2250	Transportation and Travel	32,000
2260	Utilities	25,500
	<b>Total Services &amp; Supplies</b>	<b>282,866</b>
	<b>Other Charges</b>	
3113	Payments to other Governmental Agencies	18,010
3310	Interest Expense - WT6291 (1 of 7)	22,677
3311	Debt Payment - WT6291 (1 of 7)	57,113
	<b>Total Other Charges</b>	<b>97,800</b>

	<b>Fixed Assets</b>	
4360	Structures and Improvements	0
4370	Equipment - E6280, eq.	
4370	Equipment - Duty Officer (Squad 6231) Vehicle	
	<b>Total Fixed Assets</b>	<b>0</b>
	<b>Contingencies</b>	<b>0</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,042,314</b>

**Redwood Valley-Calpella Fire District  
Equipment Trust Fund (2110)  
2026/2027**

<b>Rev. Acct#</b>	<b>Revenue Desc</b>	<b>Rev. Amount</b>	<b>Exp. Acct#</b>	<b>Expense Category</b>	<b>Exp Amount</b>
4100	Interest	4,000		6280 OES Engine	0
7707	Contributions and Donations	0		6231 Duty Officer Replacement	0
	Sale of Fixed Asset/Prop P	95,941		6291 WT Lease Payment	79,790
	<b>Total Transfer from Gen. Fund</b>	<b>99,941</b>		<b>Total Transfer to General Fund</b>	<b>79,790</b>
	Fund Balance	150,683.30		Future Capital Expenses	170,834
	<b>Grand Total</b>	<b>250,624</b>			<b>250,624</b>

20,151

Sale of Fixed asset/Prop P \$25,941.00	95,941.00
Previous Sales of Fixed Assets	0.00