REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
MINUTES
May 3, 2023

1 CALL TO ORDER
The meeting was called to order by Chair Strangio at 4:50PM.

2 ROLL CALL

DIRECTORS PRESENT
Strangio, Boyd, Tuso, Dunken, Howard

DIRECTORS ABSENT
None

STAFF PRESENT
Chief Robinson and Jessica Keizer, Clerk

#3 APPROVAL OF AGENDA

Agenda was unanimously approved

#4 PUBLIC EXPRESSION

None

#5 OLD BUSINESS

a. PPE Wildland purchase-
The Chief sent his request for bid to several vendors to get competitive pricing on the upcoming PPE gear purchase. The vendors that responded were Whitmer at $23,687.79, National Firefighter Corp. at $19,258.38 and LN Curtis at $13,949.55. After receiving 3 quotes for the previously Board approved purchase of the PPE, the low bid was LN Curtis in the amount of $13,949.00. Per RVCFD purchase policy, purchases over 10,000.00 have to be put out to bid for 21 days. Due to the necessity of expediting the purchase process of the gear for the fast-approaching wildland fire season, the Chief asked the Board waive that requirement in order to place the order.

Director Tuso made a motion to approve the order for the wildland gear purchase with a second from Director Howard. Motion was passed unanimously.

#6 NEW BUSINESS

a. Purchase of ice machine-
Due to the failing condition of the ice maker at the District, it was determined that a new one is needed. This ice maker is used to fill ice chests with ice to take out to fires to provide access to hydration on the fire line. Bids for a new Manitowec ice machine with ice bin that were obtained are as following: Pardini Appliance-$6,263.51 w/filter, $5,943.11 w/o filter, Reliance $8,995.00, Central Restaurant Products- $4,638.63, Restaurant Supply.com $4,698.72. Low bid was Central Restaurant Supply at $4,638.63. Discussion was had that it would be good to consult with local shops to make sure that we would be willing to preform repairs on the unit if purchased elsewhere. The suggestion was made to see if Pardini Appliance would be flexible on the price first before going with an out of area source.

Director Tuso made a motion to approve the purchase of a new ice machine with a second from Director Boyd- Motion was passed unanimously.

#7 CLOSED SESSION

Entered closed session at 5:04PM for the purpose of discussion of Public Employment Performance Evaluation of the Fire Chief (GC §54957) and Personnel.

#8 OPEN SESSION

Returned to open session at 6:01PM.

Reported out that the Board will be seeking help from a Human Resources firm. Director Strangio will gather bids starting with contacting the City of Ukiah and the County. Also SDRMA will be contacted to see what the cost is for Human Resources using their contracts.

#8 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 6:05PM. With a motion to close by Director Howard and a second by Director Boyd.

Next regular Board Meeting will be May 11, 2023 at 6:00PM

John Strangio, Chair

Jessica Keizer, Clerk