



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
October 10, 2024**

Page 1 of 4

1 CALL TO ORDER

The meeting was called to order by Chair Boyd at 6:05PM.

2 ROLL CALL

DIRECTORS PRESENT

Boyd, Tusso, Woida

DIRECTORS ABSENT

Dunken

STAFF PRESENT

Fire Chief Robinson, Jessica Keizer, Clerk

#3 APPROVAL OF AGENDA

A motion was made to approve the agenda by Director Tusso and seconded by Director Woida.

#4 PUBLIC EXPRESSION

Audience member Dolly Riley introduced herself and was there to speak about the October 3rd fire that took place off of HWY 20 and show her appreciation for the response as well as discuss the sirens.

Audience member Gizmo Henderson was also present to discuss the sirens, but stated he would show support for what the Chief decided.

A request was made to move the siren discussion item to after item9. in order to accommodate the audience members in attendance.

Director Tusso asked for a moment of silence in recognition of the October 8th Redwood Complex fire that affected our community 7 years ago.

#5 MINUTES

09/12/2024 Regular Board meeting minutes, tabled until the next meeting.

09/19/2024 Special Board meeting minutes, tabled until the next meeting.

#6 MONTHLY FINANCIAL REPORT

Total revenue was \$4,407.24 for the month of September and the total expenditures for the month were -\$60,962.43. This left us with a deficit of -\$56,555.19 for the month.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
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MINUTES
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Page 2 of 4

#7 CHIEFS REPORT

Chief Robinson drew attention to his written report that outlined the activities and calls for the month saying to please go over the report and ask any questions. It was pointed out that the station will be a polling location for this year's November elections.

#8 FIRE PREVENTION BUREAU REPORT

A written report was included in the packet and Fire Marshal Keizer noted that the required inspection had been completed for the District.

#9 VOLUNTEERS REPORT

a. Battalion Chief Ebert gave an update that current training schedule is posted on the board, current training include vehicle extrication, ropes and knots as well as focusing of structure fire training as winter approaches.

b. 3 Explorers currently, recently the local high school went over the CTE pathways and career development highlighting the avenues available for those students wanting to enter the field in the line of first response.

As far as community involvement goes we had the chicken BBQ family night to thank all those who helped with the annual BBQ. Currently volunteers partnered with the District with a grant to provided a go-bag giveaway for the community. And over 400 students at Calpella school were met with to go over fire safety.

14c. Item moved for discussion SIREN WARNING SYSTEM

After meeting with OES Chief Robinson is expressing concern about the funding as well as the effectiveness of the siren system. Public input sparked a conversation of how the sirens use may have impacted the public on the last wildland fire. Several audience members were present to express their support in the siren system and inquire as to why it was not set off. Chief Robinson explained that there is not currently a policy of how and where to use the siren and that the public is not trained as to what is the meaning of the warning siren. During this most recent wildfire our local agencies worked together using standard evacuation and notification methods in place including high-low sirens to alert the public. Chief Robinson stated that it was very successful in the situation. After an extensive discussion more research on the siren project will be done to see what is the best option for our community.

#10 COMMITTEE REPORTS

Ad Hoc Committees:

a. Human Resources Committee- Dunken
None

Standing Committees:

a. Budget Committee –Boyd, Dunken
None



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
October 10, 2024**

Page 3 of 4

#11 DIRECTORS REPORTS

None

#12 GOOD OF THE DEPARTMENT

Welcome to our new board member Anne Woida.

#13 OLD BUSINESS

- a. Policy Change- Proposed change to current District policies regarding paid staff and Qualified Relief Duty Officer job descriptions. Discussion on the proposed updates to the job descriptions. A clean drafted version will be brought to the next meeting for final approval. A motion was made to approve the proposed changes by Director Tusso with a second from Director Woida.

Ayes: Boyd, Tusso , Woida

Noes: None

Absent: Dunken

- b. Policy Change—Proposed change to current policy regarding employee retirement benefits Still awaiting further information item was tabled until the next meeting.
- c. Sale of Surplus engine and equipment- Discussion ensued however item was tabled until the next meeting.

#14 NEW BUSINESS

- a. BOARD VACANCY APPOINTMENT- A vacancy exists for the Board of Directors of the Redwood Valley Calpella Fire District. This vacancy will be filled pursuant to the California Government Code section 1780. The Board conducted an interview with the two applicants Russel Odell and Michael Woskow. Director Tusso made a motion that the Board appoint Russel Odell to the board to fill the vacant position these was a second from Director Woida.

Ayes: Boyd, Tusso , Woida

Noes: None

Absent: Dunken

- b. County Funding Agreement EO-25-88 – Funding Agreement for Quarter 4 funds from Measure P, Measure D and Prop 172 Fiscal Year 2023-2024 in the amount of \$86,570.30. After a brief discussion a motion was made by Director Tusso to sign contract 25-88 with the County of Mendocino with a second from Director Woida.

Ayes: Boyd, Tusso , Woida

Noes: None

Absent: Dunken

- c. Siren Warning System- Item moved and discussed earlier in meeting after item 9.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
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Page 4 of 4

- d. PG&E Funds and proposed usage for the remaining funds- Discussion in reference to memorandum from Chief Robinson dated 09/17/2024. A discussion ensued on the topic of remaining PG&E funds and their uses. It was concluded that this needs to be further discussed by the Board at the following meeting. Item was tabled.

#15 REQUEST FOR FUTURE AGENDA ITEMS

- Retirement policy change
- Surplus equipment list for disposal
- Engine 6270 move to surplus
- PG&E funds

#16. CLOSED SESSION

Entered into closed session at 7:37 PM for the purpose of:

a. Personnel –

In accordance with Government Code Section 54957, the Governing Board will meet in closed session to consider the appointment, employment, evaluation or performance, discipline, resignation, retirement, reassignment, dismissal, or complaint of a public employee(s), specifically affecting management.

#17. OPEN SESSION - Returned to open session at 8:01PM

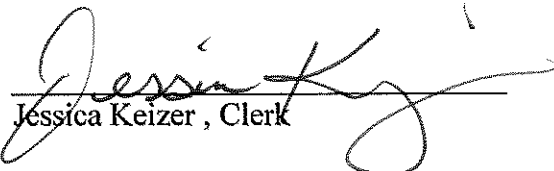
Report on Closed Session (GC§54957.1)
No action was taken

#18. ADJOURN

There being no further business to come before the Board the meeting was adjourned at 8:02 PM.

Next Regular Board Meeting will be November 14, 2024 at 6:00PM


Christine Boyd, Chair


Jessica Keizer, Clerk