



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MINUTES
October 9, 2025**

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1. Opening Business

1.1 Call to Order

The meeting was called to order by Chair Dunken at 6:00 PM.

1.2 Pledge of Allegiance and Moment of Silence.

1.3 Roll Call

Director Cooper Chair Dunken Director Mayfield Director Odell Director Tuso

Staff present: Interim Fire Chief Grebil, Captain Robinson and Jessica Keizer.

Item 9 and 10 moved up in meeting order.

9. Closed Session: Government Code §54957

Closed Session moved up to the beginning of the meeting after item 1. Closed session was entered into at 6:03PM

9.1 Fire Chief Recruitment: Government Code §54957. (b)(1)

9.2 Interim Fire Chief Performance Review: Government Code §54957. (b)(1)

10. Open Session reconvened at 6:27PM

10.1 Report on Closed Session: Government Code §54957.1

Reviewed Employment Agreement for the Fire Chief Position. No action was taken in closed session on items 9.1 and 9.2.

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2)

None



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4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of September 11, 2025

4.2 Minutes: Approve Special Board Meeting Minutes of September 25, 2025

4.3 Payroll: Approve Payroll 18 and 19 in the amount of: \$50,263.28

4.4 Expenditures: Approve Expenditures for September in the amount of:
General Fund with CalCard Details: \$23,000.08

Director Odell made a motion, seconded by Director Tusso, to approve the consent calendar.

Ayes: Cooper, Mayfield, Odell, Tusso, Dunken

Noes:

Absent:

Abstain:

Motion passes

5. Action Items – Discussion/Action

5.1 Review and Approve an Employment Agreement for the Fire Chief Position and Authorize the Board Chair to Sign on Behalf of the Board - Discussion/Action

The Employment Agreement for the Fire Chief was presented. It was announced that a new Fire Chief had been selected, Wayne M. Creel.

Director Tusso made a motion, seconded by Director Odell, to approve the Employment Agreement between RVCFD and Wayne M. Creel and authorize the Board Chair to sign the agreement on behalf of the Board.

Ayes: Cooper, Mayfield, Odell, Tusso, Dunken

Noes:

Absent:

Abstain:

Motion passes

A brief introduction speech by the newly named Fire Chief-Marty Creel was given to the audience.



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5.2 Review and Approve a Revision to the Employee Benefits (Full-Time/Permanent Duty Officer) Operating Procedure (OPM 3.23) - Discussion/Action

A draft of the OPM 3.23 was presented with revisions to the section titled Salary Upon Promotion.

Director Odell made a motion to approve the revision to the Employee Benefits Operating Procedure (OPM 3.23) with a second from Director Mayfield.

Ayes: Cooper, Mayfield, Odell, Tusso, Dunken

Noes:

Absent:

Abstain:

Motion passes

5.3 Review and Approve the Purchase of a Tank and Pump for the New Duty Officer Vehicle (Squad 6231) - Discussion/Action

Quotes were presented for the purchase of a tank and pump for the new vehicle 6231 from Cascade and MTECH. Due to pricing it was decided to go with MTECH however there may be additional modification costs. The staff requested the approval purchase the unit and addition in an amount not to exceed \$20,000.00

Director Cooper made a motion to approve the purchase of the tank and pump as well account for additional costs with an amount that is not to exceed \$20,000.00 with a second from Director Tusso.

Ayes: Cooper, Mayfield, Odell, Tusso, Dunken

Noes:

Absent:

Abstain:

Motion passes

5.4 Review and Approve Outdoor Warning Siren – Operating Procedure (OPM 3.24) – Discussion/Action

Chair Dunken provided an update that the policy was still in the process of being reviewed by legal and this item would need to be tabled and brought forward at the next meeting. Director Odell stated that an issue he noticed with this policy is it reads not as just a policy but more of a policy and an operation manual/procedure. This document could be shortened significantly by only stating the policy portion and removing



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The portion that reads more like an operation manual and has that information located elsewhere. Audience member Dolly Riley said she had a prepared statement regarding the siren to read but she will wait until the next meeting. She stated she was concerned not with the liability of setting off the siren but the liability of not setting off the siren.

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report

Human Resources Committee (Ad Hoc – Dunken and Odell) -It was decided that this committee had completed its task and can be dissolved.

6.2 Fire Chief Report

61 Incidents including 1 fires for September 2025

Highlights for the month included:

Career – New Permanent Fire Chief selected.

Acting Fire Apparatus Engineer/Duty Officer begins permanent appointment on October 19th.

Volunteer – Roster = 22 (one resignation and two pending applications)

Explorer – Roster = 4 (one pending application)

Equipment: Surplus Sold – Portable Radios and Accessories totaling \$1,000 Water Tender 6290 at City Yard – upsizing hydraulic pump hoses/lines. E6280 got wrapped, new wheels/rims and drive tires. A work party is planned to take E6283 out of service and place E6280 into service.

The County Board of Supervisors approved our request to utilize PG&E Disaster Settlement Funds for the purchase and equipping the replacement for Rescue 6230.

6.3 Volunteers Reports (Fire Marshal, Training Officer and Safety Officer)

Fire Marshal- None

Training Officer- It was reported that RVCFD has been working on rope rescue training. Ropes and haul systems/line over the bank drills. Training is moving into vehicle extrication and RVCFD will be hosting a class for the local Chief's Academy. November is going to be PSFA training.



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Safety Officer- RVCFD responded to a fire. Safety is always a priority when responding to all calls, especially fires.

6.4 Volunteer Association Report-

The Volunteer Association reported that in October they will be participating in Pumpkinfest and partnering with the local 4-H for a Trunk-or-Treat at the Station.

7. Correspondence – Information

7.1 None

8. Request for Future Agenda Items

None

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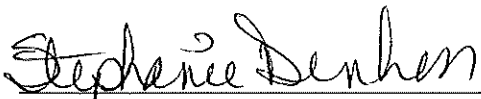
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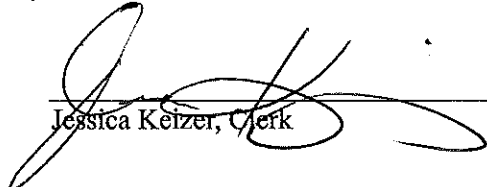
No action was taken in closed session on items 9.1 and 9.2.

11. Adjournment at 6:57PM

There being no further business to come before the Board the meeting was adjourned at 6:57PM.

The next Regular Board Meeting will be November 13, 2025 at 6:00PM


Stephanie Dunken, Chair


Jessica Keizer, Clerk