

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
January 09, 2020**

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1 CALL TO ORDER

The meeting was called to order by Chairman Tuso at 6:30 p.m.

2 ROLL CALL

DIRECTORS PRESENT

Bleier, Graydon, Rugg, Talso, Tuso

DIRECTORS ABSENT

None

STAFF PRESENT

Chief Dale, Battalion Chief Robinson, Captain Phillips, and Karyn Abshire, Clerk

#3 PUBLIC EXPRESSION

None

#4 MINUTES

The minutes of the December 12th meeting were approved as written.

#5 BUDGET REVIEW

a. Budget Report. As of 12/31/19, \$ 595,885.04 has been expended and \$ 507,241.89 in revenue has been received. General Fund balance as of 12/31/19 is \$ 463,378.755. The Equipment Trust Fund Balance as of 12/31/19 is \$ 31,291.50

#6 CHIEFS REPORT

a. Monthly Report.
Report given by Chief Dale

Report of Incidents - The report was accepted as presented.

Chief Dale reported there were 610 calls for 2019. At the County Fire Chiefs meeting the new Sheriff – Matt Kendall was in attendance as well at retiring Sheriff Allman. Retired Sheriff Allman is spearheading the committee campaigning for the passing of the TOT tax (Measure D & Measure E) on the March, 2020 ballot. Chief Dale reported that he is also part of that committee. Mandatory Fire Inspections required by the State was discussed. Chief Dale reported that staff did a good job keeping things going while he was on vacation. Mendocino County Sheriffs Office has installed “wig wag” sirens on patrol vehicles.

#7 VOLUNTEERS REPORT

a. Report given by Chief Dale, Captain Phillips and FAE Gonzalez-Ayala.
They have been conducting driver training. Several volunteers have qualified. A house has been given to the District to use for a training burn. It is scheduled for some time the latter part of January or early February. 2 volunteers will be attending the County Fire Chiefs Academy. The Annual Valentine/Awards Dinner is scheduled for February 15th.

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b. Explorers – Nothing new to report

#8 COMMITTEE REPORTS

a. Policy & Procedures Committee – Bleier, Rugg – See Item #12 - Amendments to OPM’s

b. Strategic Planning Committee - Graydon, Rugg – See Item #11 – 2020 Strategic Plan.

c. Budget Committee –Bleier, Talso – No meeting.

#9 DIRECTOR REPORTS

a. Mendocino County Fire Districts Association - Talso

Director Talso submitted a written report. Questions/Discussion regarding the items on the report. The next meeting will in February.

b. Other Reports

None

#10 GOOD OF THE DEPARTMENT

None

#11 OLD BUSINESS

a. 2019 Strategic Plan – Resolution #2020-01 – Adopting a Five Year Strategic Plan – Discussion/Action

Questions, Comments, Discussion.

Motion made by Director Bleier to adopt Resolution #2020-01 adopting a Five Year Strategic Plan with modifications to the 3rd paragraph removing “establish and maintain” and inserting “preparing” and in paragraph 5 removing “in its entirety”. Seconded by Director Talso.

Vote on Roll Call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso. Nays: None; Abstain: None; Absent: None. Resolution #2020-01 adopted.

b. Acceptance of Proposed District Fire Code Draft – Discussion/Action

Battalion Chief Robinson presented the proposed District Fire Code Draft.

Questions, Comments, Discussion.

Consensus of the Board to make suggested changes and bring it back to the Board at the February meeting.

#12 NEW BUSINESS

a. Approve Amendments to the Operating Procedures Manual – Discussion/Action

Motion made by Director Rugg to adopt the amended Operating Procedures Manual. Seconded by Director Bleier.

Vote on Roll Call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso. Nays: None; Abstain: None; Absent: None. Motion passed.

#13 CLOSED SESSION

a. None

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#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 8:57pm

James Tusso, Chairman

Karyn Abshire, Clerk