



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
September 16, 2022**

Page 1 of 3

1 CALL TO ORDER

The meeting was called to order by Chair Talso at 5:03 p.m.

2 ROLL CALL

DIRECTORS PRESENT

Talso, Rugg, Tusso, Boyd, Strangio

DIRECTORS ABSENT

None

STAFF PRESENT

Chief Robinson via Zoom and Jessica Keizer, Clerk

#3 APPROVAL OF AGENDA

Agenda approved

#4 PUBLIC EXPRESSION

None

#5 APPROVAL OF MINUTES

Director Rugg made a motion to approve the minutes for the August 25, 2022 Board Meeting as written with a second from Director Strangio.

Roll Call: Ayes: Talso, Rugg, Tusso, Boyd, Strangio

Motion Passed

#6 MONTHLY FINANCIAL REPORT

a. Monthly Report. As of 08/31/2022, \$55,954.05 has been expended and \$0.00 in revenue has been billed. Net total for the month of July was -\$55,954.05. Until a new Budget is approved and entered the Budget vs. Actual report is unavailable.

#7 CHIEF'S REPORT

- Chief Robinson was away on a strike team but able to give his Chief's report via Zoom.
- 40 Calls for the month including a vehicle fire and ¾ acre wildland fire.
- Currently have a Strike team out on the Mosquito fire
- Trainings last month included Engineering/Hose lays, Wildland Urban Interface, Stress Management, and Contagious Diseases
- 6261- Our new engine is still waiting on hoses and other items to put it into service
- 6283 has been getting some upgrades to better organize our tools
- Engine 6270 was out for 13 days on the Six Rivers Complex Fire



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
September 16, 2022**

Page 2 of 3

#8 VOLUNTEERS REPORT

a. The Volunteers are maintaining coverage of the Valley with the current reduced staffing. Planning is in progress for the Chicken BBQ “Thank You” dinner for all those who help and support the Volunteers. It is scheduled for 10/15/2022.

b. Explorers are still on hold.

#9 COMMITTEE REPORTS

a. Vacation Committee- Tusso, Strangio

Need to meet with staff. Discussions of the vacation policy is showing we do not differentiate a 40hr/wk vs a 56 hr/wk employee and the way vacation time is accrued, this is something that should be looked at. Strangio is working on a draft policy for approval.

b. Salary Schedule Update Committee- Boyd, Strangio

Due to the connection between the salary schedule and holiday pay/benefits it is the recommendation of the committee to combine the Salary Schedule Update committee and Vacation Committee to one committee titled “Employee Benefits Committee” with the committee members to be Director Tusso and Director Strangio. A motion was made by Director Strangio and a second by Director Tusso. All were in favor and the motion was passed to combine committees.

c. Creation of Lexipol Policies Committee- Boyd, Rugg-

There will be a meeting Monday 9/19/22 at 1:30 with Marty from Lexipol. He is going to cross reference policies that we already have with ones that Lexipol has for review. After downloading 194 policies it is a lot more than we currently have so there is some expressed concern with being able to implement them.

d. Fire Prevention Bureau Committee- Boyd, Stangio

Committee met and recommended to the Board to move forward with the establishment of the Fire Prevention Bureau. Directing Matt Keizer to work on developing a more detailed fee schedule for the Board to review and dissolution of the Fire Prevention Bureau Committee and have a line item on the agenda for a Fire Prevention Bureau Report instead. Motion to approve the above recommendation was made by Director Boyd and second was made by Director Strangio. All in favor and motion was approved.

#10 DIRECTORS REPORTS

. None

#11 GOOD OF THE DEPARTMENT

None

#12 OLD BUSINESS

None



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
September 16, 2022**

Page 3 of 3

#13 NEW BUSINESS

- a. CAL FIRE Cooperative Fire Protection Grant- We have secured a 50/50 Cal Fire Grant for some new radios. It is necessary to approve the funds by way of resolution. This will be done at the next meeting.
- b. Presentation of FloMSP Preplan program - Captain Rojas has been researching preplan programs for the District. He gave a presentation and demonstration on a program that he would like to see the District purchase called FloMSP.
- c. LAFCO Election vote selection- Discussion on the candidates running for LAFCO for the 2022 Election. Candidates are Francois Christen and Candace Horsley. A motion was made by Director Rugg to cast the RVCFD vote for Candace Horsley with a second from Director Strangio. All in favor, motion passed and a vote will be cast on behalf of RVCFD.
- d. Review of RVCFD Strike Team Strategy/Planning and Policy- Currently we do not have a policy regarding the Chief leaving on a strike team. The importance of organization and coverage of the District was discussed. It was determined that our participation on strike teams is important but it is also important to be sure that we have appropriate coverage here in the District. There are things that need to be addressed in policies regarding coverage. Such as compensation for call backs or back up coverage when short staffed.
- e. Review of amended contracts from County of Mendocino- Board of Supervisors approved the adjustment of our contract to include the ordering of supplies to outfit the engines covered under the contract. Director Boyd made a motion to sign and accept the new amended contract with a second by Director Rugg.

Roll Call: Ayes: Talso, Rugg, Tusso, Boyd, Strangio

Motion Passed

#14 CLOSED SESSION

None

#15 ADJOURNMENT

Next Board Meeting will be October 13, 2022 at 6:00PM

There being no further business to come before the Board the meeting was adjourned at 8:05 pm.

Linds Talso, Chair

Jessica Keizer Clerk