

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
September 12, 2019**

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1 CALL TO ORDER

The meeting was called to order by Chairman Tusso at 6:30 p.m.

2 ROLL CALL

DIRECTORS PRESENT

Bleier, Graydon, Rugg, Talso, Tusso

DIRECTORS ABSENT

None

STAFF PRESENT

Chief Dale, Battalion Chief Robinson, Captain Phillips, Captain Rojas and Karyn Abshire, Clerk

#3 PUBLIC EXPRESSION

None

#4 MINUTES

The minutes of the August 8, 2019 were approved as written.

Chairman Tusso announced that at 7pm he would open the public hearings on the Final Budget # 12 h. followed by the Fee Ordinance #12 g.

#5 BUDGET REVIEW

a. Budget Report. As of 08/31/19, \$ 302,189.58 has been expended and \$ 138,687.34 in revenue has been received. General Fund balance as of 08/31/19 is \$ 388,282.12. The Equipment Trust Fund Balance as of 08/31/19 is \$ 28,170.09

#6 CHIEFS REPORT

a. Monthly Report.
Report given by Chief Dale

Report of Incidents - The report was accepted as presented.

Chief Dale reported on the meeting he attended of the Mendocino County Fire Investigation Unit and the County Fire Chiefs Assoc. meeting.

#7 VOLUNTEERS REPORT

a. Report given by Chief Dale, Battalion Chief Robinson.

Will be taking part in the Oct. 5th Fire Expo. Each Volunteer is doing the Harassment and Ethics training module on Target Solutions website.

b. Explorers – Per BC Robinson: Involvement in other activities has caused the number of members to drop down to 3.

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#8 COMMITTEE REPORTS

- a. Policy & Procedures Committee – Bleier, Rugg – The proposed Fee Ordinance in on the agenda for action..
- b. Strategic Planning Committee - Graydon, Rugg – Met. The proposed Strategic Plan is on the agenda.
- c. Budget Committee –Bleier, Talso – Met to revise budget. Final Budget on agenda.

#12 NEW BUSINESS

12h. Public Hearing – Final Budget FY 2019/2020 – Bleier/Talso – Discussion/Action

Public Hearing opened at 7:00pm. No one appeared to speak.

Discussion of each line item. Public Hearing closed at 8:14pm

Motion made by Director Rugg to adopt the Final Budget for FY 2019/2020. The budget will be brought back at the January meeting for review. Salaries & Benefits \$578,782; Services & Supplies \$186,446; Payments to Other Gov'ts \$12,090; Fixed Assets \$5,200; Revenue \$617,302; plus use \$165,216 of cash balance for a total budget of \$782,518. Seconded by Director Talso

Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tusso; Nays: None; Absent: None; Abstain: None

#12 NEW BUSINESS

12g. Public Hearing – Ordinance 19-02 Establishing Fees for Service – Introduction and First Reading – Dale/Rugg – Discussion/Action

Public Hearing opened at 8:15pm - No one appeared to speak.

Ordinance 19-02 introduced. Public Hearing closed at 8:17pm

Motion made by Bleier to wave the reading of Ordinance 19-02. Seconded by Director Graydon.

Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tusso; Nays: None; Absent: None; Abstain: None

Chairman Tusso directed that the Ordinance No. 19-02 be brought back to the Board at the October meeting for consideration and/or adoption.

#12 NEW BUSINESS

d. Review and Approval of 2019 Strategis Plan – Rugg – Discussion/Action

Discussion – changes were suggested. After changes made modules to be reprinted and submitted to District Counsel for opinion.

#12 NEW BUSINESS

f. Succession – Rugg – Discussion/Action

Discussion – no action

#12 NEW BUSINESS

a. Disposal of #6242 – Dale – Discussion/Action

Consensus of the Board to keep #6242 because of the uncertainty of the ambulance coverage in the District.

Director Bleier excused – 8:36pm

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#9 DIRECTORS REPORTS

- a. Mendocino County Fire Districts Association – Talso – Director Talso reported on the meeting. County Board of Supervisors members Williams and McCowen were in attendance and told the Assn. that the County has pulled the RFP for ambulance service and dispatching and is going to explore other avenues. The County is also considering putting a ¼ cent sales tax on the ballot to be used for ambulance and dispatching. The County is requesting that we support the sales tax measure. Will check with District Counsel to see if it is legal for the District to formerly support a ballot measure.
- b. Other reports – None

#10 GOOD OF THE DEPARTMENT

- a. Appoint Ad Hoc Committee to Develop Bylaws for Board of Directors – Tuso – Discussion/Action
Chairman appointed himself and Director Talso to investigate.

#11 OLD BUSINESS

- a. Water Monitoring Well – Clerk – Discussion/Action

The Board was informed that there has been no contact from the County regarding the water monitoring well since the August meeting. No Action.

#12 NEW BUSINESS

- b. Resolution No. 2019-01 – SDRMA Amended Memorandum of Understanding (MOU) for Employee Health Benefits Program – Clerk – Discussion/Action

Motion made by Director Rugg to adopt Resolution No. 2019-01. Seconded by Director Graydon.

Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None

#12 NEW BUSINESS

- c. Resolution No. 2019-20 – Authorizing Chief Dale to Execute the Application for Firefighter Property Program (FFP) – Dale – Discussion/Action

Motion made by Director Talso to adopt Resolution No. 2019-20. Seconded by Director Bleier.

Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None

#12 NEW BUSINESS

- e. Website/Facebook Page Management - Rugg – Discussion/Action

Motion made by Director Rugg to appoint Michelle Ebert to oversee and update the Facebook page for a 1 year trial period effective immediately. Seconded by Director Graydon.

Vote on roll call: Ayes: Graydon, Rugg, Talso, Nays: Tuso; Absent: Bleier; Abstain: None

Motion passed

#13 CLOSED SESSION

- a. None

#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 9:28pm

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James Tusso, Chairman

Karyn Abshire, Clerk