



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
BUDGET MEETING MINUTES
February 28, 2023 10:00 AM**

Page 1 of 2

1 CALL TO ORDER

The meeting was called to order by Director Boyd at 10:05 AM.

2 ROLL CALL

DIRECTORS PRESENT

Boyd, Duken

STAFF PRESENT

Chief Kerry Robinson, Jessica Keizer, Clerk

#3 PUBLIC EXPRESSION

None

#4 NEW BUSINESS

a. Review of Purchasing Policy-

As discussed previously we need to consult with legal to determine the legal exposure for the Chief and designated Fiscal Officer. More information will be requested from either legal or county counsel.

#5 OLD BUSINESS

a. Mid Year Review of 2022-2023 Budget-

We just received year end reports from the county to close out the 2021/2022 year. Our total reserve funds in our ending balance is \$552,006.19. Concern was expressed as to the possibility of those funds being taken or used by the County given their current financial stance. It was decided that more we will seek out legal information to see if that is a potential issue. It is very important that we manage our fund in a fiscally responsible way and have plans so that we can show that those funds are needed for replacement gear/apparatus etc.

b. 2023-2024 Budget Commencement-

The committee is a little behind schedule on their projected timeline for getting a Budget draft. In order to move forward several items need to be brought before the Board at the March Meeting.

- Clarification of Fire Marshal job description and stipend amount to compensate for that.
- Request to review current retirement benefits offered by the District in order to use pre tax dollars instead of post-tax dollars
- Request for the Board to approve getting proposals from Human Resources firms to assist with employee matters and administrative matters.

Before the next Budget meeting the committee requested for the Chief and Jessica to put together a rough Budget draft based on the needs of the District.



**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
BUDGET MEETING MINUTES
February 28, 2023 10:00 AM**

Page 2 of 2

#5 ADJOURNMENT

Next Budget Meeting will be March 15, 2023 at 11:00AM

Meeting was adjourned at 11:29 PM.

Christine Boyd-Director

Jessica Keizer Clerk