

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
June 11, 2020**

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1 CALL TO ORDER

The meeting was called to order by Chairman Tuso at 6:30 p.m.

2 ROLL CALL

DIRECTORS PRESENT

Bleier, Graydon, Rugg, Talso, Tuso

DIRECTORS ABSENT

None

STAFF PRESENT

Chief Dale, and Karyn Abshire, Clerk

#3 PUBLIC EXPRESSION

None

#4 MINUTES

The minutes of the May 14, 2020 meeting were approved as written

#5 BUDGET REVIEW

a. Budget Report. As of 05/31/20, \$ 936,156.17 has been expended and \$ 920,808.89 in revenue has been received. General Fund balance as of 05/31/20 is \$ 536,565.20. The Equipment Trust Fund Balance as of 02/29/20 is \$ 35,771.45

#6 CHIEFS REPORT

a. Monthly Report.
Report given by Chief Dale

Chief Dale reported that the calls were up in May. The burn ban goes into effect on Monday 6/15. He stated that he had hired a firefighter to scan records and purge files. The firefighter will also respond on calls when they are working in the firehouse. The volunteers are working on an alternate to the annual BBQ since it was cancelled due to the covid-19 shelter-in-place/physical distancing. The Coyote Valley Band of Pomo Indians is requesting a letter from the District saying we cooperate with them and have for several years regarding EPA matters on the reservation. The Casino has re-opened for business. The Chief has submitted a grant request to Cal Fire for digital radios to be used on strike team deployment.

#7 VOLUNTEERS REPORT

a. Report given by Chief Dale. They are doing good, getting training on engines, pumping and other wildland requirements. They are almost ready to go for fire season

b. Explorers – The Explorers are still in limbo due to the covid-19 restrictions.

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#8 COMMITTEE REPORTS

- a. Policy & Procedures Committee – Bleier, Rugg – No meeting
- b. Strategic Planning Committee - Graydon, Rugg – No meeting.
- c. Budget Committee –Bleier, Talso – held meeting, proposed budget is on this agenda for adoption

#9 DIRECTOR REPORTS

- a. Mendocino County Fire Districts Association - Talso
Director Talso – no meeting

b. Other Reports

None

#10 GOOD OF THE DEPARTMENT

None

#11 OLD BUSINESS

a. Adopt Fire Safety Ordinance #20-1 – Discussion/Action

Motion made by Director Bleier to adopt Ordinance # 20-1. Seconded by Director Rugg. Vote on Roll Call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None. Motion carried and Ordinance #20-1 adopted.

#12 NEW BUSINESS

a. MOU with Coyote Valley Band of Pomo Indians to Issue Fire Permits and Enforcement on Reservation – Discussion/Action

Consensus of the Board to continue this item for further investigation.

b. Authorize Chairman to Sign Letter to Mendocino County Board of Supervisors Requesting Ratification of Fire Safety Ordinance #20-1 – Discussion/Action

Motion Made by Director Rugg to authorize the Chairman to sign the letter and for staff to forward the Ordinance and letter to the Board of Supervisors. Seconded by Director Talso. Vote on Roll Call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None. Motion carried.

c. Adopt Proposed Budget for FY 20/21 – Discussion/Action

Director Bleier gave a line by line overview of the proposed budget. Motion made by Director Rugg to adopt the proposed budget for FY 20/21 as submitted (\$998,811) and set the Final Budget hearing for Sept, 10, 2020. Seconded by Director Graydon. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Nays: None; Absent: None; Abstain: None. Motion carried.

d. Transfer funds from General Fund Cash Balance to Equipment Fund to be Used towards Purchase of Type III Engine – Discussion/Action

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Motion made by Director Talso to authorize the transfer of \$100.000 of General Fund Cash Balance to the Equipment Fund to be used towards the purchase of SCBA's and a Type III Engine. Seconded by Director Bleier. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tusso; Nays: None; Absent: None; Abstain: None. Motion carried.

#13 CLOSED SESSION

a. None

#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 8:52pm

James Tusso, Chairman

Karyn Abshire, Clerk