

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
March 14, 2019**

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1 CALL TO ORDER

The meeting was called to order by Chairman Tuso at 6:30 p.m.

2 ROLL CALL

DIRECTORS PRESENT

Bleier, Graydon, Rugg, Talso, Tuso

DIRECTORS ABSENT

None

STAFF PRESENT

Chief Dale, Battalion Chief Robinson, Captain Phillips, Captain Rojas and Karyn Abshire, Clerk

#3 PUBLIC EXPRESSION

None

#4 MINUTES

The minutes of the February 14, 2019 were approved as written by vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tuso; Noes: None, Abstain: None; Absent: None

#5 BUDGET REVIEW

b. Budget Report. As of 02/28/19, \$ 579,996.04 has been expended and \$ 502,137.68 in revenue has been received. General Fund balance as of 02/28/19 is \$551,400.11. The Equipment Trust Fund Balance as of 01/31/19 is \$ 74,804.96.

After questions the report was accepted as presented

#6 CHIEFS REPORT

a. Monthly Report.

Report given by Chief Dale

Report of Incidents - The report was accepted as presented.

Chief Dale reported on the County Fire Chief's meeting. The Sheriff's Office will be doing text tests with US Cellular and Verizon Wireless. The Sheriff's Office is changing some of their patrol units to "hi/lo" sirens. The OES Emergency Notification System grant is being prepared and there was discussion regarding the system configuration. Mendocino College just finished its 1st AA degree in Fire Science with 24 students. EMT classes are being held in Laytonville, Ukiah and Fort Bragg. These training have the most students they have had in 5 years. The Fire Investigation Team by-laws were presented for perusal

Chief Dale informed the Board that he had received a contract from SCI Consulting to extend the current contract for an additional 3 years. Consensus of the Board to give Chief Dale authorization to execute the contract extension.

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#5 BUDGET REVIEW

a. Annual Audit Report Presentation – Discussion/Action

Zach Pehling of Pehling and Pehling CPA's was present to answer questions regarding the annual audit for FY 17/18. Motion made by Director Bleier to accept the audit as presented. Seconded by Director Rugg. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Talso, Tusso; Noes: None, Abstain: None; Absent: None

#7 VOLUNTEERS REPORT

a. Report given by Chief Dale, Battalion Chief Robinson, Captain Phillips, Captain Rojas.

Annual Corn Beef and Cabbage dinner scheduled for March 18. We have a good core of volunteers and the ranks are increasing. Concentrating on Driver/Operator training

b. Explorers – Have set 10 as the maximum number of Explorers. They are continuing to train with the Volunteers on Monday nights. They will be “bussing” the tables at the Sons of Italy dinner.

#8 COMMITTEE REPORTS

a. Policy & Procedures Committee – No meeting

b. Strategic Planning Committee – Met and reviewed a draft, will be meeting again.

c. Budget Committee –Met prior March 6 and will be meeting again on April 3rd.

#9 DIRECTORS REPORTS

a. Mendocino County Fire Districts Association. – One of the major topics at the recent meeting was the EOA (Exclusive Operating Area) regarding the ambulance zones in Mendocino County.

b. Other reports – None

#10 GOOD OF THE DEPARTMENT

a. Captain Phillips reported that surplus hose and turnouts were donated to Lake Pillsbury Fire and surplus rope gear will be given to Piercy Fire.

Chief Dale reported that Captain Phillips and Captain Rojas have passed their probation period and are now permanent employees of the District.

Streamline will be making the District website live on Monday. The website was shown to the Board on the overhead projector.

#11 OLD BUSINESS

a. None

#12 NEW BUSINESS

a. None

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#13 CLOSED SESSION

a. None

#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 8:21pm

James Tusso, Chairman

Karyn Abshire, Clerk