

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
May 09, 2019**

Page 1 of 3

1 CALL TO ORDER

The meeting was called to order by Chairman Tusso at 6:30 p.m.

2 ROLL CALL

DIRECTORS PRESENT

Bleier, Graydon, Rugg, Tusso

DIRECTORS ABSENT

Talso

STAFF PRESENT

Chief Dale, Battalion Chief Robinson, Captain Rojas and Karyn Abshire, Clerk

#3 PUBLIC EXPRESSION

None

#4 MINUTES

The minutes of the April 11, 2019. Director Rugg requested that “working through developing the plan” be added to the #8b Strategic Planning Committee comments. The Minutes approved with the addition.

#5 BUDGET REVIEW

a. Budget Report. As of 04/30/19, \$ 721,420.06 has been expended and \$ 802,837.84 in revenue has been received. General Fund balance as of 04/30/19 is \$693,174.11. The Equipment Trust Fund Balance as of 04/30/19 is \$ 75,459.95.

After questions the report was accepted as presented

#6 CHIEFS REPORT

a. Monthly Report.

Report given by Chief Dale

Report of Incidents - The report was accepted as presented.

Chief Dale reported on his activities and meetings since last Board meeting. – See attached report for topics covered.

#7 VOLUNTEERS REPORT

a. Report given by Chief Dale, Battalion Chief Robinson, Captain Rojas.

The annual BBQ is top project at the moment. The Volunteers purchased hand tools to be used for structure fires. Wildland season training has begun. Paid staff has received PTSD training to access if volunteers are effected. More volunteers are responding to calls.

b. Explorers – Paper work has been received from the Boy Scouts that needs to be prepared..

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
May 09, 2019**

Page 2 of 3

#8 COMMITTEE REPORTS

a. Policy & Procedures Committee – Bleier, Rugg - No meeting

b. Strategic Planning Committee - Graydon, Rugg – Meeting at least once a month. Director Rugg requested that the minutes reflect that the plan has 4 sections: 1st section describing the District, which has been completed, 2nd section lists the issues, which is currently being completed, 3rd section will give the objectives, 4th section will be a flow chart to reach the objectives. The plan should be done by fall.

c. Budget Committee –Bleier, Talso - Met May 1st. have a proposed budget to present at the June meeting.

#9 DIRECTORS REPORTS

a. Mendocino County Fire Districts Association – Talso – No report - Director Talso not in attendance at this meeting.

b. Other reports – None

#10 GOOD OF THE DEPARTMENT

a. None.

#11 OLD BUSINESS

a. None

#12 NEW BUSINESS

a. Water Tender Purchase Payment Method – Discussion/Action

Chief Dale brought the Board up to date on the progress of the selection of a vendor. He has received 3 quotes with Camions Helie from Joliette, Quebec, Canada the lowest. Total with all changes and equipment requested by the District is: \$190,809.15. The next discussion was about paying cash for the water tender or financing the balance after the down payment.

Motion made by Director Graydon to accept the bid from Camions Helie for \$190,809.15 for the water tender and to purchase with all cash - \$50,000 from Volunteers, \$50,000 from Equipment Trust Fund and the \$90,809.15 balance from the General Fund. Seconded by Director Bleier. Vote on roll call: Ayes: Bleier, Graydon, Rugg, Tuso; Nays: None, Abstain: None; Absent: Talso Motion passed.

b. Reschedule June Meetin Date – Discussion/Action

The next regularly scheduled Board meeting is June 13th. The annual BBQ is scheduled for Saturday June 15th and the firehouse Board meeting room will be used for BBQ prep which will make it cumbersome to hold a meeting when BBQ preparations are being made. Dates to re-schedule the meeting were discussed. Chairman Tuso rescheduled the meeting to Tuesday June 11th.

#13 CLOSED SESSION

a. None

**REDWOOD VALLEY-CALPELLA FIRE DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
May 09, 2019**

Page 3 of 3

#14 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 8:20pm

James Tusso, Chairman

Karyn Abshire, Clerk